



RAJAGIRI POLICY FOR
INSTITUTIONAL
SCHOLARSHIPS, FREESHIPS
AND MERIT
SCHOLARSHIPS

RAJAGIRI COLLEGE OF SOCIAL SCIENCES(AUTONOMOUS), KALAMASSERY
STUDENT SCHOLARSHIPS, FREESHIPS AND MERIT SCHOLARSHIPS
PROVIDED BY COLLEGE

1) The college is providing fee concession/ fee waiver for needy students of all courses. A standard procedure is followed for the same.

- The students who are intending to avail this facility have to submit their application in a prescribed format to the head of the department. The applications can be collected from the college Library.
- The head of the department based on the applicant's academic performance and the economic background scrutinize the application and the same is discussed in the department faculty council.
- The recommendation of the faculty council is forwarded to the Principal by the Head of the department.
- The principal presents the same in the Management council meeting and the final approval and rejection of the same happens.
- Usual submission of the application happens in February / March before the academic year begins in the case of already enrolled students and June/ July for First year students
- Management council consists of the Principal, Executive Director, Asst Director, and Course Coordinator

2) The college is also providing Merit Scholarships for the academically excellent students from all the batches and courses. Exam Department will provide the data of the students and the students are awarded the cash prizes from each batch

3) College also provide the academic scholarships for those students who excel in UGC NET exams as well as other competitive exams

RAJAGIRI POLICY TO NURTURE ACADEMIC EXCELLENCE-MERIT SCHOLARSHIPS

1.1 Introduction

The Rajagiri management has decided to introduce a reward system for students showing a high level of Merit during their academic program at Rajagiri. This reward system is in addition to the awards conferred during Samavartanam every year. It is aimed at bringing in an academic rigor among students and keep them focused on their academic track.

This policy document details the various Merit Scholarships that will be bestowed upon the students during their academic program and the framework to implement and disburse the Scholarship.

There will be two types of rewards for the students:

1. Rajagiri Merit Scholarship
2. Rajagiri Honor list

1. Rajagiri Merit Scholarships: this consists of the Scholarships that will be given to students who are overall semester toppers of their batch and subject toppers in their class. The batch toppers of every class at senior and junior level during an academic year will be given a cash incentive and a certificate. The students who have achieved the highest score for each subject at senior and junior level in their respective semesters will be presented with a certificate and a cash incentive. The last semester of every course will be excluded from these Scholarships.

2. Rajagiri Honor List

Rajagiri Honor List is the list of top performers who have very high potential. A list of students who fall in the top 15% of the actual strength of the class rounded off to the next integer at the time of declaration of results, on the basis of their academic performance (based on CGPA or rank) will be eligible for inclusion in Rajagiri Honor List. The honor list will be in effect from academic year 2018-19 onwards. The estimated number of students in Rajagiri Honor List - Top 15% - MBA – 18, MHRM- 6%

The list is created every semester for a program.

- a. The students will receive a certificate and a medal of honor.
- b. The Medal of Honor will consist of a bronze pin, a silver pin and a gold pin. Every student will be given a bronze pin for getting in to the honor list. The students who are in the list for two consecutive terms will get a silver pin and those who are in the list for three consecutive terms will win a gold pin.
- c. At the time of graduation, the students who are in the top 15 % would get an honor certificate.

THE BENEFITS OF RAJAGIRI HONOR LIST IS AS FOLLOWS

- a. Recognition in terms of Certificate
- b. Members of Rajagiri Honor List would get specialized training programs by the likes of Shiv Khera etc.
- c. Coaching by Industry Mentors
- d. During the placements, Rajagiri Honor List members get priority like a direct interview. Placement Department can drive special campaign to get higher CTC to the members of Rajagiri Honor List.
- e. Internship in Marque companies.

The performance of Rajagiri Honor List would be monitored by a Team whose task is to make sure that these students gain better placement thereby increasing the overall CTC performance of RCBS.

The special benefits would drive more students to increase their performance and also motivate the high performers to be consistent with their performance.

1.2 Process

1. The list of students who are batch toppers, subject toppers and form the top 15% of the class must be released by the Controller of Exams after the revaluation results are published for the respective semester to the staff secretary.
2. The Scholarships will be applicable only for the batches and courses running during the respective academic year.
3. The cash Prize for graduate programs will be 50% of that which is given at the Post-graduate level.
4. While determining the list of students to be included for Merit Scholarships and Rajagiri Honor list, the decision of the Controller of Examinations will be final.
5. All core and elective subjects at senior and junior level will be included for the Scholarship.
6. The highest mark will be calculated based on the final mark obtained in the subject (including the CIA and ESE marks).
7. In case of a tie, the student with the higher ESE mark will be selected for the Scholarship. If the ESE mark also happens to be the same, the prize money will be shared among all the students with equal marks.
8. The details of the cash awards is given in the table

Reward Semester toppers from each batch with Rs. 2000 MBA – 3 semesters, 2 batches = $6 \times 2000 =$ Rs. 12000/- MHRM – 3 semesters = Rs. 6000/- Total – Rs. 18,000/-	Reward the subject toppers with a cash prize of Rs. 1000/- MBA – $32 \times 1000 =$ Rs. 32,000/- MHRM – $24 \times 1000 =$ Rs. 24,000/- Total – 56,000/-
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9. After the list is published, suitable date, time and venue has to be fixed to disburse the Scholarships. This will be the responsibility of the staff secretary.
10. Apart from these two set of incentives, no other academic incentive should be disbursed by any other departments.
11. The amount of cash incentive can be revised by the authorities concerned from time to time.
12. The management reserves the right to make amendments to the policy as and when they desire.

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