

**RAJAGIRI COLLEGE OF SOCIAL SCIENCES ( AUTONOMOUS)**

**INTERNAL QUALITY ASSURANCE CELL**

**QUALITY ENRICHMENT INITIATIVES -2014-15**

| QUALITY ENRICHMENT INITIATIVE DESCRIPTION                                | DESCRIPTION  | OUTCOME  |
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| <p><b>Annual Academic Strategic Planning Exercise – BODHI - 2014</b></p> | <p>The Annual Academic Retreat, BODHI 2014, was held from 22nd to 24<sup>th</sup>, April, 2014.</p> <p>The resource persons were<br/>           Session 1- Prof.(Dr.) N.R Madhava Menon<br/>           Session 2- Rear Admiral Nirmala Kannan<br/>           Session 3- Vice Admiral. B Kannan<br/>           Session 4- Vice Admiral. B .Kannan</p> | <p>The entire faculty was divided into groups comprising of members of each School to decide on a common policy that was acceptable for all programmes in preparation for autonomy. The various groups discussed the following broad areas:</p> <ul style="list-style-type: none"> <li>• Admission Policy</li> <li>• Faculty Development Policy</li> <li>• Recruitment, Selection &amp; Induction Policy</li> <li>• □ Career Growth Plan for Teaching Staff</li> <li>• Faculty Performance Appraisal Policy □ Teacher Evaluation Policy</li> <li>• Examination Policy</li> <li>• Research and Publication Policy.</li> </ul> |
| <p><b>Compilation of the Institutional Reports</b></p>                   | <p>Annual Quality Assurance Reports (AQAR)</p> <p>The College Annual report for the year 2014-15</p> <p>IQAC Annual Report for the year 2014-2015</p>  | <ul style="list-style-type: none"> <li>• AQAR for the year 2014-15 was prepared to be submitted during November, 2015 and also posted on the College website</li> <li>• Compiled and submitted to the College Management. The report was presented at Graduation Ceremony</li> <li>• Prepared and presented at the IQAC meeting</li> </ul>   |

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|  | <i>Rajagiri High Lights</i>  | <ul style="list-style-type: none"> <li>The Quarterly News Bulletin was brought out in all the four quarters from July, 2014 to June, 2015.</li> </ul>   |
| <b>Preparation of Student Handbooks &amp; Guidelines</b> | <p>IQAC is been assigned the responsibility of bringing out the following handbooks annually-</p> <p>Student Handbooks and Academic Calendar for the Calendar Year</p> <p>Student Guidelines Hand book</p>   | <p>Student Handbooks and Academic Calendar for the Calendar Year 2014-15 was printed and distributed to the students</p> <p>Student Guidelines Hand book were printed and distributed to all the students</p>   |
| <b>Faculty Quality Enrichment Initiative</b>             |  | 10 Faculty Development Programmes (FDPs) conducted.   |
| <b>Best/Unique Practices of the College</b>              | <ul style="list-style-type: none"> <li>Rajagiri Centre for Business Studies conducted the two day <b>INFLORE Management fest</b> on 6th and 7th November 2014.</li> <li><b>Rajagiri National Business Quiz (RNBO) 2014.</b> Mr. Rohit Nair of Quiz Works was the Quiz Master of the very popular Rajagiri National Business Quiz held on 8th November 2014.</li> <li><i>Deekasharambham, the initiation ceremony</i> for MSW, MCA, MLISC, BSW, BLISC and PGDAHS was held at Kalamassery campus on 25th August 2014</li> <li><i>Samavarthanam, 2015 the graduation ceremony</i> for all the senior students of Rajagiri College of Social Sciences, was held on May 2, 2015..</li> <li>The Felicitation Day commemorated the relentless efforts of excellence of Rajagiri students from Deeksharambam to farewell.</li> </ul> | <p>1441 students from 104 colleges participated.</p> <p>Top ranked Business schools and Corporates from across India participated. The media partner CNN-IBN telecast the programme on 21st December 2014 at 5.30 pm</p> <p>The Principal and faculty Coordinators recognized the heroes who made all celebrations and events in Rajagiri colourful and successful by their efforts</p> |
| <b>Rajagiri Value Experiential</b>                       | Hill campus - <i>Margadarshan 2014 – NSS</i>   | The Camp focused on   |

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| <p><b>programme</b></p> <p><b>Rural sensitization camps 2016</b></p> | <p>Social Sensitisation camp was conducted at Edadu near Moolamattom from 27 August to 4th September 2014 for MSW, MCA, MLISC, BSW, BLISC and PGDAHS students.</p> <p>Valley campus - The Social Sensitization Camp for the academic year 2014-15 for the MBA, MHRM, PGDM and RISER students was held from August 27th to September 2nd, 2014 at Adimali Grama Panchayat of Idukki district</p> <p>The junior students of MBA &amp; MHRM went for the <i>Vanavasam</i> programme in the month of February 2015. The venue was Sacred Heart College, Shembaganur, Kodikkanal. Faculty members involved in the programe were Dr. K. G. Jose, Arun George, Dr. Smitha Siji, Susan Mathew and Sumesh Ramankutty.</p> <p>The senior batches of MBA &amp; MHRM (2013-15 batch) went for the three day <i>Kalypso</i> programme in October, 2014. The Kalypso Camp was at the beautiful location of Suryanelli, near Munnar at an altitude of more than 5000 feet and/which overlooks the Aanaerangal Dam on one side and the Western Ghats hill ranges on the other side.</p> | <p>Construction of road and house visits</p> <p>Students from the first year batches numbering to 333 attended the camp. 10 faculty members accompanied the students. One of the main tasks of the camp was to provide drinking water facilities to the rural tribes as part of the Jalanidhi project which is funded by the World Bank</p> |
| <p><b>Significant Day celebrations</b></p>                           | <p>Anti-Drug Day campaign</p> <p><i>Elder's Day</i></p>   | <p>Rajagiri Kalamassery was marked as Tobacco Free Campus. No smoking signages have been put up within the campus</p> <p>Celebration at Kothad Grama Panchayath on October 1, 2014. The event was supported by staff of RAJAGIRI outREACH and student social workers of Rajagiri College of Social Sciences.</p>                            |

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|  | <p><i>World Social Work Day</i></p> <p><i>International day of Yoga</i></p>   | <p>Observed by the Department of Social work on Tuesday, March 17, 2015 by conducting Human Dignity Walk which started from Marine Drive, Ernakulum and ended at Aashir Bhavan, Kacheripady</p> <p>In the Valley Campus also the day (June 21, 2015) observed. Ms. Chetana, the yoga instructor, led the training for the students.</p> |
| <p><b>Quality Research Promotion Initiatives</b></p> | <ul style="list-style-type: none"> <li>• Bi- annual Meeting of the Doctoral scholars and Guides was held on 2<sup>nd</sup> August 2014</li> <li>• Centre for Research RCBS (CFR) conducted a one day Faculty Training Programme on <i>Meta-Analysis</i> on June 2, 2015.</li> <li>• A Workshop on using Plagiarism Software by Prof. Veeva Mathew and Prof Abhilash Namboodiri was organised at the Computer labs in RSOM and RBS</li> <li>• Three-day national workshop on "<i>Research Methodology and Statistical Analysis</i>" organised under the sponsorship of University Grants Commission (UGC) was held at valley campus on 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> of June 2015.</li> <li>• Workshop sessions on '<i>Qualitative Data Analysis</i>' by Dr. B. Devi Prasad, Professor from Centre for Equity for Women, Children and Families, School of Social Work, Tata Institute of Social Sciences (TISS) – Mumbai was held on June 8<sup>th</sup> &amp; 9<sup>th</sup> 2015.</li> </ul> | <p>8 management scholars and 7 social work scholars attended the meeting</p>  |

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|  | <ul style="list-style-type: none"> <li>• Research Institute Rajagiri (RIR), the research wing of Rajagiri College of Social Sciences (Autonomous) held a Management Development Programme on '<i>Data Analysis for Decision Making</i>' during June 29-30, 2015.</li> </ul>  |   |
| <b>Facilitating Publication of Quality Journals</b>                            | <p>The following issues of the two journals edited by the Social work and Management studies respectively were published during 2014-15</p> <ul style="list-style-type: none"> <li>• <b>Rajagiri Journal of Social Development (ISSN 0973-3086)</b> -Vol 6 No 1 (2014), Vol 6 No 2 (2014), Vol 7 No 1 (2015), Vol 7 No 2 (2015)</li> <li>•<b>Rajagiri Management Journal (ISSN 0972-9968)</b>- Vol 8 No 1 (2014), Vol 8 No 2 (2014), Vol 9 No 1 (2015), Vol 9 No 2 (2015)</li> </ul>   |   |
| <b>Rajagiri Staff Welfare Initiatives ( Teaching &amp; Non Teaching Staff)</b> | <p>Rajagiri Staff Welfare Association organized</p> <ul style="list-style-type: none"> <li>•A Karkkidaka kanji-sadya Distribution programme and Class on "Rainy Season Precautionary measures during the monsoon" on 22-24th July 2014 .</li> <li>•Distributed 21 Onam kit for deserving staff from both the campuses on 5th September 2014. The kit included 21 provisional items</li> <li>•Distribution of Home appliances to the staff members through Soft Loan facility.</li> <li>•Education Aid for seven children of the staff members was distributed during June 2015.</li> </ul> | <p>Around 20 items of home appliances products were selected from the leading brand companies and were supplied as per company price (special Institutional discount Price) to the staff members.Around 45 staff members benefited.</p> |
| <b>Rajagiri Alumni</b>   | <ul style="list-style-type: none"> <li>• Oyster Day, the Home Coming</li> </ul>  |   |

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| <b>Engagement</b> | day of the Alumni was celebrated on January 26, 2015 <ul style="list-style-type: none"><li>• Illustrious alumni Invited on campus to address our students</li><li>• Mr. Robin Mathew, Group lead TCS and alumnus of the second (2002-2005) batch MCA on February 3 ,2015</li><li>• Noble Job, alumnus of 2004-07 addressed the students on March 27, 2015</li></ul> |  |
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