



**RCSS**  
RAJAGIRI COLLEGE OF  
SOCIAL SCIENCES  
(AUTONOMOUS)

**Rajagiri College of Social Sciences (Autonomous)**

"College With Potential For Excellence"  
(Affiliated to Mahatma Gandhi University)  
NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A<sup>+</sup> Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **IQAC meeting for the Quarter JULY- SEPT 2016**

**Date** : 12<sup>th</sup>, July,2016  
**Time** : 4.00 p.m  
**Venue** : Carmel Block Hall

### **AGENDA**

1. MOUs with overseas universities
2. Accreditation for the MBA programme
3. Syllabus revision for MBA programme
4. Feedback from stakeholders for Curriculum revision
5. Faculty Development Programmes
6. Rajagiri Value Experiential Initiatives
7. Faculty Achievements
8. Workshops/Seminars to be organised
9. Academic Internationalisation Initiatives
10. Social Entrepreneurship Capacity Building Initiative for Students



## **Members Present:**

1. Dr. Binoy Joseph - Principal & Chairperson, IQAC
2. Dr. Joseph Injodey - Executive Director, RCSS
3. Fr. Saju CMI, - Finance Officer
4. Fr. Shinto, CMI - Administrator, (UG)
5. Mr. Francis A.J - Asst. Librarian
6. Mr. Antony P.P - Accounts
7. Dr. Varghese K . Varghese - Dean, Rajagiri School of Behavioural Science & Research
8. Dr. Anil Kumar (MHRM) - Head, Dept. of HRM
9. Dr. Joji Alex (MBA) - Head, Dept. of Business Administration
10. Dr. Sr. Lizy P.J. (Soc. WK) - Coordinator, Social Work Programmes
11. Dr. Nycil Romis (BSW) - Coordinator, BSW
12. Dr. M.D. Baby (Lib. Sc) - Head, School of Lib. & Information Sciences
13. Dr. Bindhiya (MCA) - Head, School of Computer Science
14. Dr. Varghese (BCom) - Coordinator, School of Commerce
15. Dr. Manoj Mathew - Controller of Examinations
16. Dr. Joseph M.K. - Asst Editor, Publication
17. Ms. Ann Baby - Administrator, Rajagiri website
18. Ms. Jaya Vijayan - Faculty Advisor, Student Affairs
19. Mr. M.P. Antoni, - Project Director, Rajagiri out Reach
20. Dr. Celine Sunny - Exe. Director, Rajagiri Research Institute
21. Dr. Mary Venus Joseph - Dean ( Research ) RCSS Coordinator, IQAC



## Highlights

Dr. Binoy Joseph , Principal, Rajagiri College of Social Sciences ( Autonomous), Chairperson of the IQAC welcomed the members of the newly constituted IQAC for the period 2016-18.

IQAC Coordinator presented the Action Taken Report on the decisions taken during the previous IQAC meeting held on April,,2016.Then the following agenda was taken up for discussion and necessary action.

Coordinator briefly explained the functioning of IQAC for the sake of new members and the need for convening quarterly meetings.

The need for timely documentation of the various events and meetings was stressed upon by the Principal.

The institutional website need to be updated by few Departments. Ms Ann Baby pointed out various anomalies which have to be rectified soon.

The Coordinator announced that a FDP on NAAC Re-accreditation was organized on July 2, 2016 by Mr. B.S Ponmudiraj, Dy Adviser &Co-ordinator, Northern Region, Regional Coordinator (I/c) Eastern Region, National Assessment and Accreditation Council (NAAC).

### **1. MOUs with overseas universities**

As part of the academic internalisation it has been decided to enter into more academic agreements with overseas universities for Student Exchange, Faculty Exchange, and Research Collaboration etc,.

### **2. Global Accreditation for the MBA programme**

The Chair mentioned that there is a need for accreditation of our Business programmes and it was decided that the college would commence the process.

### **3. Syllabus Revision for the MBA programme**

Dr.Joji Alex, HOD,MBA programme explained the need for revision of the syllabus of the MBA programme for the year 2016-17

### **4. Feedback from stakeholders for Curriculum revision**

The Feedbacks from alumni, parents and employers are taken by the Rajagiri School of Management regularly and well documented. In Kalamassery campus, MCA and BSW departments are conducting Exit evaluation at the end of the course, but it was not well documented ,So it was decided to have regular feedbacks from the stakeholders



## 5. Faculty Development Programmes

The Chair announced the following FDPs to be organised during July-September,2016

NHRD Leadership Talk Series on 'Emerging Trends in Employee Engagement' to be held at RCBS on August 11, 2016

FDP on the Use of Bloomberg Business Week Educational Package to be held on August 12, 2016. The Resource person was Mr. Thothathri Raman, Advisor International Accreditation.

FDP on Case Method in Management Education to be organized on August 20, 2016. Dr. Simon George, Dean Academics, TAPMI, Manipal was the resource person. Prof. Mani P Sam would be the faculty coordinator for the programme.

As part of Communication Learning Outcome Initiatives an FDP on Enhancing Communication Skill through Social Media to be held by Ms. Nabomita Mazumdar, Founder, Nabomita.com (Social Media Consultancy) on August 30, 2016. Dr. Jessy Mathai Fenn would be the LO Champion

As part of Decision Making Learning Outcome Initiatives an FDP on 'Decision Making skills through case methodology' by Dr. Ranjeet Nambudiri (IIM Indore) to be organized on September 20, 2016 for all faculty members

The General Management Domain to organize a Faculty Development Programme on Faculty Excellence. Resource persons are Dr. Ranagarajan G, Dr. Sunil Puliyakot, Prof. Abhilash Nambudiri, Prof. Alex Joseph. The programme scheduled to be held on September 30, 2016. A total of 25 participants to attend the programme

A half day FDP for faculty members of School of Social Work to be organised on 20 September on the topic '*The Art of Publishing*'. Prof. Robert Bland, Australian Catholic University would be the resource Person

### Agenda item no.6. Rajagiri Value Experiential Initiatives

Dr. Fr. Saju announced the dates for the two social sensitisation camps to be held for the newcomers

i. Social Sensitisation camp, 2016 for MBA and MHRM students was held from August 31 to September 5 at Attapadi, Palakkad.



ii.Social Sensitisation camp for the first year students of MSW, BSW, BLiSc, MLiSc and MCA courses was conducted at Kalvary Mount, Idukki District from 1 to 7 September 2016. The main activity was a two kms road construction at Kalvary Mount in association with Vana Smarakshana Samithi

Rajagiri School of Social Work to observe the World Car Free Day at Panampilly Nagar, Kochi on 25th September 2016 from 2.00 to 4.00 p.m., in collaboration with Corporation of Kochi, KMRL and ESAF. Various awareness programmes including flash mobs, street plays etc to be organised related to the event.

In remembrance of Shri. P.N. Panicker, the reading dayh 2016 is to be formally celebrated on 12 August 2016,jointly by the Department of Library and Information Science and Fr. Moses Library, Rajagiri College of Social Sciences.

A Book donation Camp to be organized at St Mary's Orphanage, Ernakulum, as part of Reading Day

As part of Independence Day celebrations held at the college premises, on 16th August 2016, YI members to host a Coin Exhibition.

The students to participate in a street play with the theme Youth Empowerment” on the World Youth Day (25<sup>th</sup> of July, 2016) at Angamaly.

### **Agenda item no.7.Faculty Achievements**

Dr. Mary Venus Joseph, Dean –Research guided the following scholars for the award of their doctoral Degree

- I. Dr. Fr. Saju M.D Impact of Family Social Work Intervention on the Holistic Development of Children 25<sup>th</sup> August 2016,Mahatma Gandhi University, Kottayam
- II. Marie Martinho Nympha-A Study On The Impact Of Intervention Program For The Care Givers Of People With Head And Neck Cancer,July 2016,Centre for Research,Christ University,Bangalore
- III. Rathna Kumari S, Effectiveness Of Family Centered Psycho Social Intervention Programme For The Primary Care Givers Of The Children With Cerebral Palsy- July 2016,Centre for Research,Christ University,Bangalore



## **Agenda item no.8.Workshops/Seminars to be organised**

Destination Kerala CEO Roundtable on the topic 'Kerala's Start-up Ecosystem - The Tipping Point' to held on RBS Conference Hall on September 7, 2016

MSW First semester students were placed in project of UNICEF named "Initiatives for Child Friendly Kerala" carried out by Rajagiri outREACH. On completion of the project, a field work review to conducted on 24 September 2016. Panchayat Presidents, Vice Presidents, Standing committee Chairpersons, Secretaries and Kudumbasree CDS Chairpersons from 10 panchayats where the project was implemented to participate.

A seminar on the topic 'Migration, Diversity and Social Work Response' to be conducted at Rajagiri College of Social Sciences, Kalamassery on 06-09-2016.

International Center of Mental Health and Social Research to organise a 2-day Workshop on Recovery based Practice in Mental Health on 22 and 23 September 2016.

The MCA 3rd semester students to have a five day Personality Development programme "Turning Point" t from 27 to 31 July 2016 .

Dr. Benny Joseph, CEO Jubilee Mission Group to deliver a session on "Industry expectations from the freshers in the IT field" to the MCA students.

A team of eight faculty members from Sacred Heart College, Thevara led by Head of the Department Ms.Rejitha to visit the Kalamassery campus on August 27,2016' Rajagiri School of Commerce, in association with Department of Professional Studies, Christ University Bangalore, to organize a two day workshop on "Business Presentation skills on 26th and 27 August, 2016 for the B.Com students..

The School of Commerce to hosted an Intercollegiate Presentation Competition EDLIGHT2K16 on 30 August 2016.

## **Agenda item no.9. Acadmic Internatonionalisation Initiatives**

### **Faculty on International Exposure**

Prof. Salim P to participate in the summer school titled 'Firms in Society' conducted at WFI School of Management, Ingolstadt, Germany between July 18 and 30, 2016.

Mr. Kiran Thampi, Assistant Professor, Department of Social Work, to visit Nepal School of Social Work,Kathmandu and offer a half day workshop on 'Participatory Rural Appraisal' for faculty, students and NGO representatives in Nepal





## Social Work students on International Internship

Ms. Milka Andrews , Ms. Evelyn George, Mr. Rohan M. Nair and Ms. Tinu Thomas, Four MSW 2nd year students to complete one month international exposure in University of Maryland, Nazareth College and Yeshiva University, USA from June 2016 to July 2016.during July 2016 at Summer University, Switzerland .

Mr. Arun K. Davis and Ms. Meghna Ashok, senior MSW students attended International conference during July 2016 at Summer University, Switzerland

Mr. Austin Prakash Alex and Ms. Kaviya S, MSW 2 year students to complete one month placement in Waikato University, New Zealand during the month of July 2016

Gifty Mathew, MSW 3rd Semester student had gone to Nepal for her Field Practicum at an NGO named Mayasadan.

### Agenda item no.10.Social Entrepreneurship Capacity Building Initiative For Students

As part of the US Fulbright alumni grant Award granted to Dr.Mary Venus Joseph the following Social Entrepreneurship Capacity Building workshops to be organised for the students

Mrs.Maxi, Entrepreneur, "Snehitha" catering service, Mrs. Zeenath , Entrepreneur, Soap making unit , Mr. Bibin Jose, Founder and Present CEO of Peotive E commerce Pvt Ltd, and Mr. Thejus Joseph Principal Consultant at Vimal Jyothi Engineering College and CEO of Techjeeva Tech. Pvt. Ltd were the resource persons on 15th July 2016

One Day Ideation Workshop was organized on 26 August 2016. Resource persons were Mr. Saran Shivarajan, founder of WeDoGood and Mr. Akhil Jayadev creative writer and trainer at WeDoGood

Concluding workshop on "Ventures To Ignite the Young Minds On Social Entrepreneurship " was held on 6 September 2016 and the same was led by Mr. Arun Nair (Entrepreneur of Nasscom). Certificate and eco-friendly pen was distributed to all students who attended the social entrepreneurship workshops.

The meeting ended at 5.30 p.m with the Coordinator proposing the vote of thanks.



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