



INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC meeting for the Quarter October-December,2016

Date : 11th,October,2016
Time : 4.00 p.m
Venue : Carmel Block Hall , Hill Campus

AGENDA

1. Business School Accreditation
2. Admissions , 2017-18
3. Faculty related matters
 - Achievement
 - FDPs
4. Student related matters
 - Student's activities
 - Student Achievements
 - Student Fests
5. Unique Practices of the college
6. Conferences/workshops/lectures for the Quarter
7. Internationalisation of the Academic programmes
 - International delegates to Rajagiri
 - International Student Intern at Rajagiri
 - Rajagiri Faculty Overseas Exchange Programme
8. Research Quality enhancement Initiatives
9. Community Engagement
10. Welfare programmes for the Staff



Members Present:

1. Dr. Binoy Joseph - Principal & Chairperson, IQAC
2. Fr. Saju CMI, - Finance Officer
3. Fr. Shinto, - Administrator, (UG)
4. Mr. Arun Sam - Computer Centre
5. Mr. Francis A.J. - Asst. Librarian
6. Dr. Anil Kumar (MHRM) - Head, Dept. of HRM
7. Dr. Sr. Lizy P.J. (Soc. WK) - Coordinator, Social Work Programmes
8. Dr. Anish K.R. - Head, MSW and PGDCSW
9. Dr. M.D. Baby (Lib. Sc) - Head, School of Lib. & Information Sciences
10. Dr. Bindhiya (MCA) - Head, School of Computer Science
11. Dr. Varghese (BCom) - Coordinator, School of Commerce
12. Dr. Manoj Mathew - Controller of Examinations
13. Kiran Thampi - International Affairs
14. Dr. Celine Sunny, - Exe. Director, Rajagiri Research Institute
15. Dr. Mary Venus Joseph - Coordinator Dean (Research) RCSS

Welcome Note

Dr. Binoy Joseph, the College Principal & Chair, IQAC welcomed all the members of the IQAC members present. The Principal mentioned about the Academic Council meeting to be held on 14th, October, 2016 and the Governing Council meeting to be held on 15th October, 2019. The Approval of the revised syllabi for the various programmes and nomination of Experts to the various BOS would be agenda for the meetings. He also mentioned of the Inauguration of the Post Graduate Program in RCBSR to be on 16 November 2016.

He also mentioned about the appointment of New Faculty members - Mr. Sanjeev Kumar Singh joined the Department for VAP, Mr. Sreejith R to join the department on 4th, January, 2017. (Mr. Renjith P R resigned from duty on December 19, 2016) Ajith Sudhakaran, Rony Thomas, Abraham Boss

IQAC Coordinator presented the Action Taken Report on the decisions taken during the previous IQAC meeting held on 12th, July, 2016. Then the following agenda was taken up for discussion and necessary action.



Agenda item No.1. Business School Accreditation

The IQAC Chair mentioned that the Accreditation Council for Business School and Programmes Team visited RCBS from 2 to 5 October 2016. The team members were Dr. Doug Gilbert from University of Phoenix, Arizona, U.S, Dr. Amit Sareen, Professor, Apeejay School of Management, New Delhi and Dr. Biswajeet Pattanayak, Director, Asian School of Business and Management, Bhubaneswar. Subsequent to their visit, confirmation has been received regarding accreditation of MBA, MHRM & PGDM programmes

Agenda item No 2. Admissions 2017-18

Prof.Veeva Mathew , Director Admission informed that

- The first phase of admissions for MBA , MHRM and PGDM started .
- An admission office will be setup in Hill campus
- Admission for Next batch is open in Fedena.

Agenda item No 3. Faculty related matters

Faculty Achievement

IQAC Chair announced the following faculty related achievements announced that Prof. Veeva Mathew to be awarded PhD on the topic “Brand Experience and True Brand Loyalty: An Enquiry into Product and Customer dimensions” by CUSAT on 21st of October

Dr.Celine Sunny to r e p r e s e n t the Research Institute – one of the NGOs selected from K e r a l a to participate in the 2nd India International Science Festival (I I S F - 2 0 1 6) , organized by the Ministry of Science and Technology, Ministry of Earth Sciences & Vijnana Bharati (VIBHA) in association with the Council of Scientific and Industrial Research (CSIR) from 7-11 December 2016 at National Physical Laboratory (NPL), New Delhi. The theme of the festival was "Science for the Masses".

Ms. Vimina E R submitted her Doctoral Thesis at Cochin University.

Dr. Fr. Saju to organize a 2-day Workshop on Cognitive Behavior Therapy (CBT) for the MSW and PGDCSW students.

Padmanabhan NS (2016) has successfully completed an online non-credit course " An Introduction to Consumer Neuroscience & Neuromarketing" offered by Copenhagen Business School through Coursera.



Salim P (2016) has successfully completed the National Faculty Development Programme in Entrepreneurship sponsored by National Science & Technology Entrepreneurship Development Board Department of science & Technology at Entrepreneurship Development Institute of India , Ahmedabad

Faculty Publications

- Smitha Siji (2016) has published a book 'Factors Influencing Buyer Behaviour in FMCG- An Indian Perspective' Lambert Academic Publishing
- A research paper by Ms. Jaya Vijayan is accepted by Editor for publication International Journal of Software Engineering (IJSE).

Faculty Presentation

1. Dr Fr Saju and Prof Kiran Thampi to present a paper on “Social Audit: Setting trend in Social Work Education” in National Seminar organized by Roda Mistry College, Hyderabad in November 2016.
2. Dr. Anish is an invited speaker at the UGC sponsored National conference on Field Practicum organized by Vimala College, Trissur

FDPs

Finance Faculty Development Programme on “Developing and Delivering Finance Courses with a Global Outlook” by Prof. Jim Demello Chair of Department of Finance and Commercial Law and Professor of Finance Western Michigan University, USA to be held on 24 November 2016

Agenda item No 4. Student Quality Promotional Initiatives

- Student Fests

Rajagiri Centre for Business Studies to conduct the two day Inflore Management fest on 28 and 29 of October 2016..

The under graduate departments of RCSS, Kalamassery to organise Splendore 2k16 – Inter-School & Intercollegiate Fest an All Kerala Inter College and Inter School fest on 29 and 30 November 2016. As a part of promotion of Splendore 2K16, RCSS Kalamassery to institute and organise Rev. Fr. Moses Ever-rolling Trophy Inter Collegiate Basketball tournament- “Final Four” on 23 and 24 November 2016.

Student’s activities

- The College Union for the year 2016-2017 to be inaugurated in December 2016
- KYUNG HWA YOU & World Music Ensemble E-DO, Korean Musical Night on October 17, 2016 in association with InKo Centre



Music by the renowned Pandit Vishwa Mohan Bhatt, the Grammy award winner and the creator of Mohan Veena on 24 of October 2016 in association with SPIC MACAY

- LO Champion initiative - Social Sensitivity: An Awareness and Cessation Campaign on "Anti Tobacco and Tobacco Products" to be conducted for students by few doctors from Lakeshore Hospital on 6th December, 2016.
- The inauguration of the Association of Commerce Students of Rajagiri (ACSR) to be held on 13 December 2016.
- Value Add on Week to be conducted from 5 to 9 December 2016 for the second semester B.Com and BBA students.
- MSW students to participate in the Social Work students' Meet- Samanwaya '16.
- Social work students to participate in the Essay Writing Competition organised by Kerala Association of Professional Social Workers(KAPS)
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- Students of Semester 4 MCA to participate in the IT Fest (Samyuktha 16) conducted by SAINTGITS College Kottayam on 18th and 19th Nov 2016 .

Agenda item No 5. Unique / Best Practices of the College

The IQAC Chair announced the conduct of the following two unique practices of the College

- Rajagiri - in Pursuit of Excellence Lecture by Dr. John M Dunn, President, Western Michigan University, USA was organized
- The Grand Finale of the seventh edition of Rajagiri National Business Quiz to be held on October 24, 2016 at the RCBS Campus.

Agenda item No 6. Conferences/workshops/lectures to be organised for the quarter

The IQAC Coordinator announced the following programmes to be organised during the quarter

- An In House Seminar on 'Psychology of Gambling, Alcohol Addiction And Drug Addiction' to conduct on 14 October 2016.



- International Conference on the theme 'Adlerian Psychology and Educational Improvement' to be organized on 21 October 2016.

Special lecture on Global Outlook "Pre-liberalization vs. After liberalization in India: policy, life and feeling" to be organized on November 3, 2016.

- A lecture session to be conducted by Mr. Salim Gangadharan, Non-Executive Chairman, South Indian Bank on 20th December 2016.
- The Research Institute in association with the KSCSTE, Govt. of Kerala to organise two Essay Competitions for 1) High School Students on 18 November 2016 and 2) College Students on 25 November 2016 at Rajagiri College of Social Sciences, Kalamassery
- relentlessly towards Excellence
- 10 VOLUME 8 NUMBER 30 OCTOBER - DECEMBER 2016
- As part of adoption awareness programme and also with the aim of spreading the right message on legal adoption, awareness classes on JJ Act, Adoption, Foster Care and Sponsorship to be delivered for the M.Phil students of Rajagiri on 19 October 2016 and for the MSW students from St. Alberts College, Ernakulam on 16 November 2016.
- With the aim of promoting pulses to include food items with pulses in the daily diets of people, the Research Institute in association with the Kerala State Council for Science, Technology and Environment (KSCSTE), Govt. of Kerala, to organise two Food Fests on the theme 'Pulses for Good Health' among the college students and the general public.
- As part of the International Year of Pulses -2016, the Research Institute and the Kerala State Council for Science Technology, and Environment (KSCSTE), to jointly organize a One day seminar on 'Pulses - the Protein Food' for the women on 16th November 2016 at Municipal Town Hall, Kalamassery.
- The International Conference on Healthy Ageing organized by the Department of Social Work (DYUTI '17) is to be held on January 4-6. The conference proceedings, an edited volume on Pathways to Healthy Ageing and the compiled version based on the live exhibition are to be released during the opening ceremony. The conference include 18 plenary presentations, 63 presentations in parallel sessions, two workshops and a panel discussion. Representatives from 14 countries representing 23 Universities to attend the conference. 6 BSW final year students to present their Dissertation papers during DYUTI 17 (January 4-6, 2017), the International Conference on Healthy Ageing and Mental Health.



Special lecture by Honorable Mr. Richard Hay, Member of Parliament on the topic "Challenges and Opportunities in emerging India"

- Entrepreneurial session by Mr. James Joseph , Jackfruit 365 fame
- Lecture session on Forensic Psychology, Philip Liard, Trinity University, Canada
Lecture series by by Belinda Cash, Charles Sturt University, Australia; Eveline Le Roy, Vives University College, Belgium
- Sensitization program by Corporate Trainer Vijay Menon

Agenda item No 7. Internalisation of the Academic Programmes

Rajagiri Faculty Overseas Exchange Programme

- Dr. Anish K.R, Head, Department of Social Work, to visit Finland and Australia. Dr. Anish to present papers in World Federation for Mental Health International Conference 2016, Australia and Symposium on Building Networks and Frameworks for Global Social Work at University of Eastern Finland.
- Prof. Angela Susan Mathew to visit WFI School of Management, Germany; Vives University College, Belgium; Artevelde University College, Belgium and Catholic University of Lille, France during the month of November 2016

International delegates to Rajagiri

Kiran Mathew, the International Academic Coordinator informed of the following professors to visit during the Quarter Oct-Dec, 2016.

- Dr. Philip Laird and Mr. Jonathan Michael Trinity Western University Canada 6/10/2016
- Dr. Nevan A Fisher. Associate Vice President for Global Programmes & Executive Director of the Center for International Education 29/10 - 2/11/2016 □

Dr. Sara Varhus VP of Academic Affairs.

- Dr. Brigid Noonan, Dean of the School of Health and Human Affairs. Nazareth College of Rochester USA
- Dr. Jim P Demello, Western Washington University USA, 22-25/11/2016
- Dr. Satish Deshpande, Western Washington University USA, 1-7/12/2016
- Dr. John Dunn, Western Washington University USA, 5-7/11/2016
- Dr. Wolfgang Western Washington University USA



International Student Intern at Rajagiri

- Ms. Miriam Mersch, student intern from FHWS Wurzburg ,joined BSW programme for a semester from November 2016 to February 2017.
- Signing new MOUs with international institutions

Mr. Kiran Thampi to facilitate signing of new MOUs with three Universities - Catholic University of Ruzomberok, Slovakia; Trinity Western University, Canada and Nepal School of Social Work



Handwritten signature in green ink above the principal's name and address. The text reads: PRINCIPAL, Rajagiri College of Social Sciences (Autonomous), Rajagiri P.O., Kalamassery-683 104.

Agenda item No 8. Research Quality enhancement Initiatives

One Day National Workshop on Qualitative Research Methods to be organized on October 15, 2016.

Research policy is to be reframed and the draft will be sent to all heads of departments.

Agenda item No 9. Community Engagement



- The Distribution of sponsorship from Kinder for Kinder, (Secondary tribal children of Attapadi to be held at ASSO, 10 Higher November, 2016.
- New Child Sponsorship Programme to be inaugurated on the 19 November, 2016 at JC Peace Foundation, Pathanamthitta, a partnering institution of outREACH.
- Child Rights Week to be observed at 30 outREACH sponsorship Centers of Ernakulam, Palakkad and Thrissur Districts.
- With the support of UNICEF, a Children's Grama Sabha was organized at Nedumbassery Grama Panchayath.
- Observance of 'International Day of Older Persons' to be held in a period between 1 October to 5 November, 2016.
- The Suraksha Migrant Project implemented by the outREACH to observe World Aids Day on 01 of December, 2016 at Perumbavoor.
- The World Day of Remembrance of the victims of road accidents to observe on the 3rd Sunday of November this year in association with Citizen consumer and civic Action Group (CAG), Chennai, Shubhayatra
- Official launch of the 7th phase of CSR initiatives under the K. P. Paul Foundation is to be held on 26 of October, 2016.
- Rajagiri in collaboration with IMA to observe "No Horn Day" on 1 December 2016.
- A Cancer Awareness Programme (CAP@ Campus) to be organized by Sargakshetra in Collaboration with Rajagiri College of Social Sciences on 15th December 2016.
- Community activities under 'Transcend' (Management students)

- "Thanks Giving Day"- To appreciate the services rendered by the housekeeping and security staff of the campus ,the students initiated a get together of all support staff members
- "LANTERNS - 17" - a one day mentoring camp for the children from the Rajagiri Valley neighbourhood. 60 children and their parents participated in the event.
- Communicative English Programme at Government Higher Secondary School, South Vazhakkulam: 90 sessions were given during the reporting period for students from class 1 to 10.
- "ShikshaGraha" - Remedial Teaching Programme for the neighbourhood children. 40 to 50 students are beneficiaries of the programme. 4 programmes were held during the reporting period



Agenda item No 10 Staff Welfare Initiatives

A representative of the Rajagiri Staff Welfare Association announced that in in association with MAGICS NGO is to conduct a Free Mobile Medical Checkup Camp exclusively for RCBS Staff on 21 October 2016 from 9.30 am to 2pm.

The meeting came to an end with Dr.Mary Venus Joseph, IQAC Coordinator proposing the vote of thanks

