



RCSS
RAJAGIRI COLLEGE OF
SOCIAL SCIENCES
(AUTONOMOUS)

Rajagiri College of Social Sciences (Autonomous)
“College With Potential For Excellence”
(Affiliated to Mahatma Gandhi University)

NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A+ Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

Year 2021 - at A++ Grade with CGPA of 3.83 on 4 point scale

RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting

**Date: 19th February, 2026 || Time: 03:00 pm – 05:00pm || Venue: Carmel Hall
(Hill Campus)**

AGENDA

1. Rajagiri Anthem
2. Welcome, Minutes of the previous meeting & Action Taken Report - Prof. Binoy Joseph, Coordinator, IQAC
3. Infrastructure Review and Plans, Live labs (Major initiatives) Hill Campus - Fr. Dr. Shinto Joseph, Assistant Director, Hill Campus
4. Infrastructure Review and Plans, Transcend (Major initiatives) Valley Campus - Fr. Dr. Francis Sebastian, Assistant Director, Valley Campus
5. Digital, Incubation, Sports, Arts, Green Initiatives - Fr. Rintle Mathew, Administrator, Hill Campus
6. Academic and Research Innovation Valley Campus - Dr. Angela Susan Mathew, Associate Dean Academics, Valley Campus
7. Strategic Planning Overview & Plan of Action (Hill Campus) - Dr. Anish K R, SPAC Head, Hill Campus
8. Strategic Planning Overview & Plan of Action (Valley Campus) - Mr. Harish B, SPAC Head, Valley Campus
9. Future Action Plans - Fr. Prof. Saju M. D. Principal & Chair IQAC
10. Remarks from External Members & Discussions
11. Vote of Thanks - Dr. Bindiya M. Varghese, Additional Coordinator, IQAC

Members Present

1. Fr. Dr. Saju M. D.
2. Dr. Binoy Joseph
3. Fr. Dr. Shinto Joseph
4. Fr. Dr. Francis Sebastian
5. Mr. A. K. Subhash

6. Ms. Sheema Mathews
7. Dr. Kiran Thampi
8. Dr. Manoj Menon
9. Mr. Harish B.
10. Dr. Bindiya M. Varghese
11. Dr. Joshi P. George
12. Dr. C. T. Francis
13. Dr. Anto Joseph
14. Dr. Anita Rajah
15. Dr. Dais George
16. Dr. Achamma Alex
17. Fr. Rintle Mathew
18. Dr. Joji Alex
19. Dr. Veeva Mathew
20. Dr. Angela Susan Mathew
21. Dr. S. Antony Ceasar
22. Dr. Smitha Siji
23. Dr. Pramod U. Korula
24. Dr. Anish K. R.
25. Dr. Shiju Thomas M. Y.
26. Dr. Sreejith R.
27. Dr. Sabeen Govind
28. Dr. Giji George
29. Dr. Leena Leon
30. Dr. Jeena Shaji
31. Dr. Pradeep P.N.
32. Mr. Einstein Luiz
33. Sr. Shyba Babu
34. Mr. Scaria Thomas
35. Mr. Antony Puliparambil
36. Mr. Johnson P. V.
37. Mr. Francis A. J.
38. Jijo Sebastian
39. Sijo Joy
40. Ms. Tesney John
41. Svetlana Terence
42. Darsana G.

Minutes of the Meeting

The meeting commenced with the Rajagiri Anthem.

❖ Agenda No. 2: Welcome Address and Presentation of Previous Meeting Minutes & Action Taken Report

Prof. Binoy Joseph, Coordinator, IQAC welcomed the gathering and presented the minutes of the previous meeting along with the Action Taken Report (ATR).

❖ **Agenda No. 3: Infrastructure Review and Plans, Live labs (Major initiatives) - Hill Campus**

Fr. Dr. Shinto Joseph, Assistant Director, Hill Campus, presented an overview of the campus infrastructure developments, major initiatives under the Live Labs, and future plans including the following:

Campus Infrastructure Developments (Completed):

- A new 30-seat A/C bus was purchased
- Library has implemented the RFID (Radio Frequency Identification) system to enhance operational efficiency and user convenience.
- Tower of Wisdom – Renovated and Refreshed after 10 Years.
- Renovated the Golden Aureole Hall in Old Block
- Boundary wall near basketball court was reconstructed.
- Installed a new STP in the old block.
- KIOSK billing machine installed in Skypiea (Rooftop Cafeteria)

Future Plans:

- Assumption Block expansion in progress for academic purpose.
- Construct a roof over the open Skypiea area

Projects & Training Programmes: Reviewed the status of all major projects and training programmes under

- Rajagiri OutReach,
- Rajagiri Centre for Skill Development (RCSD)
- Sahrudaya Rajagiri Multi Skill Training
- Kudumbashree Training
- AMRUT 2.0 Project-DPR Consultation
- Jal Jeevan Mission Key Resource Centre
- DDU GKY/Yuvakeralam

❖ **Agenda No. 4: Infrastructure Review and Plans, Live labs (Valley Campus)**

Fr. Dr. Francis Sebastian, Assistant Director, Valley Campus, presented the key updates on infrastructure development and future plans:

Campus Infrastructure Developments (Completed):

- Online class making Studio
- Outdoor – Landscaping
- Installation of Digital Wall in RBS conference hall
- Double digital display in classrooms for RBS
- Installation of Computer systems in business analytical lab in RSOM
 - Installation of New Biometric System in La Providence
 - Installation of 2 new camera and WIFI system in La Providence
 - Installation of Turnitin Clarity
 - Installation of SmartPLS Software

❖ **Agenda No. 5: Digital, Incubation, Sports, Arts, Green Initiatives**

Fr. Rintle Mathew presented updates on key developments across multiple domains, covering IT, Arts, Sports, Green Initiatives.

IT Developments

- Purchased 16 computers for various departments (6 Commerce Department, 7 CS Department, 2 Examination, 1 Biosciences)
- Purchased 1 tower Workstation for the Biosciences Department (cost around 10 Lakhs)
- Purchased 20 high-end computers for the AI Lab in the Assumption Block
- Purchased 2 laptops for ERP Developers
- Renewal of the AMC of old 173 old computers, 4 old servers and 26 Senses Interactive panels.
- Purchased 20 Monitors, 1 SSD, 2 RAM (16 GB), 6 Switches (5,8 ports), 5 Pen drives, 8 SMPS, 3 Webcams, 3 Headphones with mice, 2 USB-LAN converters, 3 External HDDs, 1 HDD., 2 wireless Mouse, 13 NVR HDD for B1 Block, 3 Printers (Accounts, ERP Developers, and Commerce)
- New AI LAB in Assumption Block were networked with ICT facilities
- Some software purchased and license renewed
- Explained list of current status of IT infrastructure in Hill Campus

Future Plans

- Planning to restructure the psychology lab with an air conditioner (for use by the other departments)
- Audio systems in each classroom
- Five more systems required at the Chavara lab

CEDI (Centre for Entrepreneurship Development and Innovation)

- 11 programmes including visits, Hack Fest, Startup Idea Competition were conducted during July-December 2025
- Planning to conduct Rajagiri Business Spark Challenge, inter Collegiate Idea challenge, workshops on start-ups from January- June 2026

Physical Education

- Organized 1st Rajagiri South Indian Football Tournament (Men's), North zone Badminton (Men), Inter-collegiate badminton (Women's), Inter-collegiate Basketball (Women's), Kerala Piravi Sports Activities, Staff Welfare Association Double Wicket Cricket Tournament, Rajagiri Staff vs Students Cricket Tournament, Intramural Sports and Games., Annual Athletic Sports Meet in February 2026

Future Plans

- Rajagiri Basketball League (RBL 10th edition) From 24-27 February 2026
- Women's Day (Women's Marathon) in March 2026

RASAP

- Explained academic collaborations, post admission intake, Global Proficiency programme & outreach

Future Plans

- Add European universities, facilitate multiple accelerated pathway models, meet the professor session

- Online orientation sessions for the Kerala Gulf diaspora
- Admission-oriented tele calling internship
- Department-level RASAP Faculty Coordinators
- Position GPP as a partner-university-supported promotional and readiness initiative
- Expand to all districts of Kerala-School Outreach

GREEN INITIATIVES

- Solar energy generated by the college is 297 kwh. On an average the college is developing 1200 kwh everyday
- 310 numbers water saving Nozzle installed so the water usage reduced from 10 LPM into 3 LPM

Future Plans

- Planting of more Bamboo saplings in our campus especially in the new construction area

❖ Agenda No. 6: Academic and Research Innovation Valley Campus

Dr. Angela Susan Mathew presented the details of academic and research innovation in Valley Campus as per the following

- Faculty appointments (Seven faculty members were appointed at Valley campus)
- Fr. Reginold John CMI completed his PhD in July 2025 from MG University, Kottayam.
- 5 New courses were opted by students for the first time including
 - Integrated Reporting (Trimester 6)
 - Digital Transformation and Intelligent Automation (Trimester 6)
 - Strategic Industrial Relations (Trimester 6)
 - Executive Decision Making (Semester 4)
 - Humanitarian Operations Management (Semester 4)
- Lot of faculty were invited as Industry experts to co-teach with them
- Conduct of FDP - in Behavioural Sciences: Navigating the interpretivist paradigms, on August 1-2, 2025
- Conduct of 1 day training program for Online Taxi drivers on June 26th, 2025 – Organized by CoE in Workplace Happiness & Compliance
- Conduct of International Teaching Week 2025 June 23 – 28, 2025
- Conduct of Professional training programme for faculty
- Dr. Ann Mary Jose and Dr. Ancy Sara Philip and Dr. Tharun Thomas were acted as visiting faculty position at other institutions
- Students were participated in HR & Tech conference and Industry visits
- Balu Jagadeesh, RBS FPM Scholar, awarded scholarship for a 3-month study/research/teaching/artistic stay at the Faculty Management, Comenius University in Bratislava, Slovakia
- 55 publications were done by faculty in Scopus Q1, Q2, Q3, Q4, ABDC A, B, C and Peer reviewed.
- Sreejith R, Sinimole K R published an article in International Journal of Hospitality Management.

Future Plans

- Conduct of Curriculum Revision (PGDM)
- Faculty Development

- New Research Initiatives
- Increasing research grant application and external funding
- Collaboration and Dissemination

❖ **Agenda No. 7: Strategic Planning Overview & Plan of Action - SPAC (Hill Campus) – Dr. Anish K.**

Dr. Anish K. presented the strategic planning model for Hill Campus, structured around the process by “SCALE” Set the Vision for the Pillar, Create a Plan & obtain approval, Assign Roles & Schedule Action, Launch, Lead & Monitor, Evaluate, Evolve & Institutionalise

Key Points:

- All plans are developed under six strategic pillars, each with assigned responsibilities and regular monitoring.
- Projects Proposed: (Research - 7 projects, Learning & Teaching – 8 projects, Student Journey - 5 projects, Stakeholder Engagement - 5 projects, Internationalization & Accreditation - 9 projects, Admission & Branding - 5 projects)
- **Key Targets & Plans:**
 - Targeted 175 publications but we crossed with 277 Research Publications
 - Faculty Teaching Excellence Awards –Approved and announced
 - AI Policy for Academics and Research is in progress
 - Industry immersion of faculty through FDP in company premises – In progress
 - QS I Gauge & THE Rankings -Currently signed MoU with IGuage, IOH ranked, KIRF applied, NIRF in progress, Department level rankings for Social Work, BBA (AICTE and NBA, B.com.-India Today
 - Targeted Admission Drives
 - Conduct 10 programmes based in various SDGs

❖ **Agenda No. 8: Strategic Planning Overview & Plan of Action - SPAC (Valley Campus) – Harish B.**

Mr. Harish B. presented the SPAC (Valley Campus) Strategic Plan, focused on achieving Socially Sustainable Leadership through a structured approach of Build, Execute, Measure, and Iterate, guided by research and data.

Project Overview:

A total of **52 projects** have been identified across six strategic pillars for this academic year. and **10 new projects** have been introduced focused on innovation, restructuring, and global connect.

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Pillar-wise Focus:

- **Admissions:-** Media campaigns, education fairs, and alumni-led promotions will continue. A new career guidance seminar will be introduced for students. 11 projects initiated; brand visibility and outreach campaigns underway.
- **Learning & Teaching:-** AOL and SDG integration will be implemented in the curriculum. CELI (Centre for Excellence in Learning & Innovation) will be established along with Teaching Awards. 12 projects; 2 dropped (Champion's Reel, Honor List), CELI setup ongoing.
- **Research:-** Focus on FDPs, high-quality publications, and funded proposals. Writing retreats and SDG-focused blogs are being organized. FDPs, working papers, and case research active.
- **Student Journey:-** Initiatives will include domain-specific training and leadership development. Entrepreneurship exposure programs are also planned. All 4 projects yet to commence; next phase execution.
- **Stakeholder Engagement:-** Tiered alumni engagement will be enhanced through a new Alumni Office. Club restructuring and parent-connect initiatives will also be strengthened. 10 projects, long-term in nature; 1 dropped due to overlap.
- **Internationalization & Accreditation:-** Plans include study trips abroad and co-teaching with global faculty. Work towards BGA accreditation and gathering international student feedback is ongoing. 3 projects completed (International Teaching, FDP, Co-learning); 3 in progress (BGA, feedback, brochure).

❖ **Agenda No. 9: Future Action Plans (Next Six Months)**

Fr. Prof. Saju M. D., Principal and Chairperson of IQAC, presented the institution's future action plan for the forthcoming period. He outlined key initiatives including Binary Accreditation Training and Preparation under the new NAAC Accreditation Framework, the conduct of BODHI 2026 with the theme "Academic Leadership in the Age of AI," and the Faculty Training Series, including GROW 2026. He also briefed the members on the progress of NIRF 2026 data collection and validation, the institution of Teacher Excellence Awards, the conduct of meetings of various Committees and Cells, Department Evaluation processes, finalization of Outcome-Based Education (OBE) frameworks, preparation of the Annual Report, Faculty Performance Appraisal, and the organization of Research Day. The members noted the proposed initiatives and appreciated the comprehensive roadmap for enhancing institutional quality and academic excellence.

Departmental Future plan

- **Academic Enrichment & Skill Development:** The departments will strengthen academic excellence through a SEBI-supported financial markets certification initiative, enhanced communication and language training, industry-aligned academic activities, curriculum and faculty development, and internship opportunities for Semester 4 FYUGP students to promote experiential learning and employability.

- **Assessments:** The institution will strengthen the examination process through automated answer script printing and evaluation using RISO Systems, ensuring greater efficiency, accuracy, transparency, and the timely publication of examination results.
- **Student Engagement, Outreach & Extension:** The institution will strengthen student engagement through academic expos, student-led initiatives, community outreach, social responsibility programmes, annual student festivals, interdepartmental events, and flagship institutional activities that promote holistic development and civic responsibility.
- **Institutional & Campus Life Events:** The institution will enrich campus life through academic ceremonies, student milestone events, cultural and language-based competitions, reading and knowledge initiatives, and inclusive campus activities. Annual events such as *Euphoria*, RBL, intramural sports and games, the Women's Marathon, Silambam coaching camps, and Health Club programmes will promote student engagement, leadership, well-being, and institutional visibility.
- **Programme Quality & Academic Governance:** The institution will strengthen programme quality through robust assessment, evaluation, feedback, academic mentoring, student support, and dissertation monitoring. Continuous quality improvement, effective governance, and systematic planning, including the preparation and monitoring of capital and operational budgets, will support student progression and institutional excellence.
- **Research, Publications & Consultancy:** The institution will strengthen research excellence by promoting publications in Scopus- and Web of Science-indexed journals, supporting faculty research and consultancy, encouraging funded projects, and converting student research into publications and edited volumes. Patents and products are the main focus on next year. Research seminars, blogs, and initiatives to enhance the quality, visibility, and impact of institutional research outputs will also be prioritized.
- **Doctoral & Advanced Academic Programmes:** The institution will strengthen doctoral education through curriculum revision, timely dissertation completion, effective research monitoring, and enhanced Doctoral Centre activities. Field engagement, applied research, and capacity-building programmes will further promote research competence, academic excellence, and societal impact.
- **Conferences, Workshops & Academic Events:** The institution will promote academic excellence through national and international conferences, industry-academia interaction programmes, workshops, lecture series, and expert talks. Student internships will be integrated with academic learning, and a flagship academic event will be organized to foster innovation, knowledge exchange, research collaboration, and institutional visibility.
- **Alumni Engagement & Institutional Relations:** The institution will strengthen alumni engagement through department-wise alumni meets, homecoming events, mentorship, career guidance, and industry interaction. Initiatives such as podcasts, newsletters, alumni recognition programmes, a strengthened alumni database, and active alumni participation as mentors and resource persons will

foster lasting institutional relationships. Conducted an alumni meet in Dubai, around 200 alumni were participated.

- **Career Development, Training & Placements:** The institution will enhance student employability through career counselling, professional orientation, industry visits, recruiter engagement, and networking skill development. Structured internships, placement support, industry-academia collaborations, faculty development, and strategic partnerships will strengthen the employability pipeline and promote meaningful industry engagement.
- **Internationalization, Wellbeing & Infrastructure:** The institution will strengthen its global profile through international collaborations, MoUs, field placements, global academic programmes, and international teaching weeks. Admissions outreach, branding, diaspora engagement, student wellbeing initiatives, infrastructure and laboratory upgrades, and a website revamp will support academic excellence and digital transformation. Institutional initiatives will align with the Sustainable Development Goals (SDGs), with plans to establish a Sports Ayurveda Centre at RCSS in collaboration with the National AYUSH Mission.

New Initiatives

- Mr. A. K. Subash, General Manager, Cochin Shipyard Ltd., has given a consultancy project worth ₹1.2 crore for the next two years.
- The institution needs to apply for QS I-GAUGE this year, and the required fees have already been paid.
- A one-day training programme will be conducted for the SPAC team, including heads and champions, by an external expert in the field. Fr. Prof. Saju concluded by inviting all departments to actively engage with these future plans and contribute to their successful implementation.

❖ Agenda No. 10: Remarks from External Members

The following observations and suggestions were shared by the external members during the meeting:

- **Mr. A. K. Subash**, General Manager, Cochin Shipyard Ltd
 - Continue the association with the Rajagiri Research Institute, under which a consultancy project worth ₹1.2 crore has been given through an industry-academia collaboration. Twenty institutes across India were selected based on national and state rankings, along with industry assessments.
 - The Korean Government is exploring investments in education and skill development. A proposed Kochi skill development centre, associated with Indian Maritime University and supported by Cochin Shipyard, aims to train around 2,200 candidates annually for employment opportunities in Korea. A block fabrication facility at Mulavukad and related employment opportunities were also discussed.

- ESG should be incorporated into the management curriculum during curriculum revision.
- RIR is part of the collaborative team. An MoU may be explored to facilitate internships for students and faculty members.

❖ **Vote of Thanks & Conclusion**

Dr. Bindiya M Varghese Additional Coordinator, IQAC extended heartfelt gratitude to all dignitaries, external members, and participants.

The meeting concluded at 4:30 PM, followed by refreshments.


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