

**Second meeting of the Second Governing Council at 2.00 pm on  
21<sup>st</sup> December 2016 at RBS Board Room, Kakkanad, Kochi**

<b>Item No.</b>	<b>AGENDA</b>
	<b>Silent Prayer</b>
<b>1.</b>	<b>Confirmation of the Minutes of the previous meeting held on 15<sup>th</sup> October 2016</b>
<b>2.</b>	<b>Action Taken Report</b>
<b>3.</b>	<b>Reporting of Activities</b>
<b>4.</b>	<b>Publication of the results of I<sup>st</sup> III<sup>rd</sup> and V<sup>th</sup> Semester MCA Degree Examinations held in November 2016</b>
<b>5.</b>	<b>Admission process – 2017-18</b>
<b>6.</b>	<b>Budget Estimate for UGC Grant for 2017-18</b>
<b>7.</b>	<b>Other items admitted by the Chair</b>



**Binoy Joseph Ph.D  
Principal & Ex-officio Secretary**

## Members Present

1. Rev. Dr. Jose Cletus Plackal CMI
2. Dr. Manju Singh, Joint Secretary
3. Dr. Anilkumar K.
4. Dr. Anish K. R.
5. Dr. Manoj Mathew
6. Dr. Binoy Joseph

Chairman:

Member-UGC Nominee:

Member:

Member:

Leave

Member:

Principal & Ex-Officio Secretary

## Special Invitees

1. Rev. Fr. Jose Alex Oruthayappilly CMI
2. Dr. Joseph I Injodey

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**Minutes of the second meeting of the second Governing Council of Rajagiri College of Social Sciences (Autonomous held at 2.00 PM on 21<sup>st</sup> December 2016 at the Board Room of Rajagiri Business School, Kakkanad, Kochi-682039**

**Members Present**

1. Rev. Dr. Jose Cletus Plackal CMI Chairman:
2. Dr. Manju Singh, Joint Secretary UGC Nominee:
3. Dr. Anilkumar K.
4. Dr. Manoj Mathew
5. Dr. Binoy Joseph Principal & Ex-Officio Secretary

**Special Invitees**

1. Rev. Fr. Jose Alex Oruthayappilly CMI
2. Dr. Joseph I Injodey

**Leave of Absence**

1. Dr. Anish K.R.

The meeting started with a silent prayer.

**Speech by the Chairman**

The Chairman of the meeting Rev. Fr. (Dr.) Jose Cletus Plackal, CMI, extended a warm welcome to the Members of the Council and gave an introductory speech on the current issues of autonomous institutions.



After this, the agenda was taken up for discussion.

**Item No. GC2.2/1** Confirmation of minutes of the previous meeting held on 15-10-2016.

The minutes of the previous meeting of the Governing Council held on 15<sup>th</sup> October 2016 was read out by the Secretary.

As the members had no objection, they unanimously resolved to approve the minutes of the previous meeting.

**Item No. GC2.1/2** Action Taken Report.

a) Item No. GC- 2. 1/3 (e)

Commencement of new programmes during the academic year 2016-17.

Based on the judgment of the Hon'ble High Court of Kerala, five new programmes were started during 2016-17. The petition filed by the MG University in the Hon'ble High Court of Kerala for a revision in the judgment was however dismissed by the Hon'ble High Court of Kerala.

b) Item No. GC-2. 1/4 Approval of the revised syllabus of MBA for 2016-17.

As resolved in the last meeting the revised syllabus of MBA programme for 2016-2017 was submitted to the MG University for approval. The Board of Studies of MG University considered the same on 04-11-2016 and granted approval to the revised syllabus of MBA programme for 2016-17.

c) Item No. GC-2. 1/5 Nomination of subject experts to the Academic Council.

As resolved in the last meeting, notification incorporating the names of new members of Academic Council was issued.

d) Item No. GC-2. 1/6 Direction of the Admission Supervisory Committee for Professional Colleges in Kerala



As per the resolution taken in the last meeting, a Writ Petition was filed against the direction of the Admission Supervisory Committee for Professional Colleges in Kerala, regarding the admission of students to MBA programme by unifying the syllabus of the MBA programme in all the institutions in Kerala under the auspices of the Committee. The Hon'ble High Court of Kerala in its Order dated 20<sup>th</sup> October, 2016 stayed the operation and implementation of the direction issued by the Admission Supervisory Committee for Professional Colleges pending disposal of the Writ Petition.

The Governing Council took note of the action taken on the resolutions and resolved to approve the same. It was suggested to draw the attention of the UGC in writing, for removing the difficulties in implementing the UGC directives relating to autonomy, without affecting the stakeholders i.e. the student community.

**Item No. GC-2. 2/3      Reporting of activities.**

i) Global Business Accreditation

The Accreditation Council for Business Schools and Programmes, USA (ACBSP) is one of the leading global organizations for identifying foremost business education institutions all over the world. It is a leading specialized accreditation body for business education supporting promotion of continuous improvement recognizing excellence in management education programmes.

Based on the application submitted by the College, a three-member team from ACBSP, visited and inspected the physical facilities, teaching excellence, etc. of the College from 2<sup>nd</sup> October to 5<sup>th</sup> October 2016.

Now the ACBSP has conveyed that the College has been granted initial accreditation for the business programmes. The official letter is yet to be received.



The Governing Council noted the matter and congratulated all the members of the Institution for their contribution for achieving such a recognition.

ii) Visit of Enquiry Committee of MG University Syndicate.

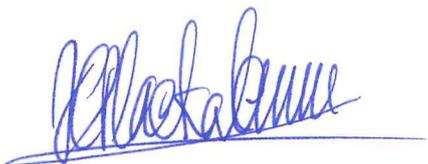
The MG University vide its Order No. 4800/BVII/2016/Acad dated 29<sup>th</sup> August 2016 resolved to constitute an Enquiry Committee for the inspection in different autonomous colleges to study and report on the anomalies and related issues in the functioning of the autonomous colleges. Accordingly, the Enquiry Committee visited the College on 18<sup>th</sup> October 2016 and conducted a detailed inspection, and the report of the same was placed before the Syndicate of MG University.

Now it is learnt from the newspaper (The Hindu dated 6<sup>th</sup> November 2016, Kochi) that the Inspection Committee has not raised any complaints or identified any lapses in the functioning of the Rajagiri College of Social Sciences. On the other hand it has expressed a word of praise for the way it maintained the examination wing.

However, based on the report of the Committee, the MG University issued several orders imposing restrictions on certain functioning of the autonomous colleges, viz:

a) **Time limit for submission of application for new programmes and proposal for syllabus revision.**

The University vide its Order No. 6058B/BVII/2016/Acad dated 17<sup>th</sup> November 2016, explains their intention to receive the applications for affiliation of new programmes and submission of syllabus revision before 31<sup>st</sup> August of each year for the next academic year.



However, it is seen in the UGC Notification that it does not prescribe such a time limit or specific application for the introduction of new programmes or revision of syllabus of the existing programmes.

**b) Proposal for levying exorbitant rate of fees for offering various services.**

The University through its subsequent Order No.6065/02/BVII/2016 dated 17<sup>th</sup> November 2016, directed the autonomous colleges to remit Rs.50,000/- (Rupees Fifty Thousand) and Rs. 1,00,000/- (Rupees One Lakh) as processing fee for granting approval to the syllabus of UG and PG programmes respectively. The above direction of the MG University discourages the individual colleges from submitting new syllabus for new programmes and revision of syllabus of existing programmes due to the exorbitant fee fixed by the MG University.

**c) Issue of Provisional Certificates by the autonomous colleges.**

In another order of the MG University vide Order No.6058C/BVII/2016/Acad dated 17<sup>th</sup> November 2016 issued a direction not to issue provisional certificate to the students and clarified that the University is the authority to issue the same to the students of the autonomous colleges.

This direction is also in violation of the guidelines issued by the UGC wherein the parent University shall permit the autonomous colleges to issue their own provisional, migration and other certificates.

**d) Admission of students to various programmes.**

It is also learnt from the above newspaper that the University is planning to bring the admission to all programmes under the online Centralized Allotment Process (CAP) of the University, instead of the admission process carried out by the individual autonomous colleges. Presently all admissions are carried out by the colleges adhering to the existing norms,





such as eligibility criteria, calculation of index marks, reservation policy of the University/State Govt, etc.

The admission process to the various programmes is being carried out in advance and the aspirants are granted sufficient time to submit documents on their eligibility and related matters. However, the classes were scheduled to commence in June itself in order to complete the required days in a semester and to conduct the examination on time.

If the admission process of the autonomous colleges was included in the Centralized Allotment Process (CAP) by the University, the lengthy procedure for allotment of students would lead to lagging of the programmes and non-compliance of the semester system for conducting the End Semester Examinations.

However, the decision of the University and its common systems as specified above will affect the academic development of individual colleges. The colleges that have the potential for offering programmes of a higher standard do not have the freedom to offer them. Thus, the major objective of the autonomy : prescribe its own courses of study and syllabus, restructure and redesign the courses, prescribe rules of admission in consonance with the reservation policy of the University/State Government, methods of assessment of students, cannot be carried out properly due to the aforementioned restrictions of the University.

The Governing Council noted the matters and resolved to request the University and Autonomy Approval Committee, Govt. of Kerala for reducing the rate of fee for rendering various services to an affordable rate and permit the autonomous colleges to conduct admission process by the college itself, so as to attain the objectives of autonomy.



Item No. GC 2.2/4

**Publication of results of 1<sup>st</sup> Semester MCA (2016-19), III<sup>rd</sup> Semester MCA (2015-18) and V<sup>th</sup> Semester MCA (2014-17) degree examinations held in November 2016**

The results of I, III & V semester MCA degree examinations held in November 2016 is ready for publication. The statistics of results is as follows:

Programme	No. of students appeared	No. of students passed	% Pass
1 <sup>st</sup> Sem MCA (2016-19)	40	27	68%
III <sup>rd</sup> Sem MCA (2015-18)	40	29	73%
V <sup>th</sup> Sem MCA (2014-17)	44	37	84%

The above results were finalized after convening the Pass Board meeting. The results details are placed before the Governing Council for approval so as to publish the same and issue the mark-list to the students.

The valuation of answer-scripts of other programmes are going on and the results will be finalized shortly.

The Governing Council resolved to approve the result and issue the mark lists to the students.

Item No. GC 2.2/5

**Admission process – 2017-18**

As the University had not issued any written direction against the inclusion of programmes under online admission process of the University, steps have been taken to notify the admission to MBA/MHRM programmes for the academic year 2017-18.

The Governing Council considered the matter and resolved to proceed with the admission process for 2017-18 as the University had not issued any written direction. Also resolved to levy the fees prescribed by the Admission Supervisory Committee for Professional Colleges in Kerala for MBA & MCA and the fees prescribed by the MG University/State Government for other programmes. The Governing Council also resolved to enhance the intake of MCA programme from 45 to 60 & proceed accordingly.





Item No. GC 2.2/6 Budget Estimate for UGC Grant for 2017-18

The following budget estimate for 2017-18 prepared by the Finance Committee for the UGC grant is presented before the Governing Council for consideration:

Item	Total Budget	For UGC Autonomy Grant only
<b>Capital Head:</b>		
(1) Office Equipment, Teaching Aids etc.	8,00,000	2,20,000
(2) Furniture for Office, Class Rooms, Library, etc	12,00,000	2,00,000
(3) Library Equipment, Books/Journals	10,00,000	3,80,000
(4) Renovation & repairs not leading to construction of a new building	0	0
<b>Total</b>	<b>30,00,000</b>	<b>8,00,000</b>
<b>General Head:</b>		
(1) Guest/Visiting Faculty.	3,50,000	1,75,000
(2) Orientation & Re-training of Teachers	5,00,000	2,50,000
(3) Re-designing Courses & Development of Teaching/Learning Material	2,00,000	25,000
(4) Workshop and Seminars	8,00,000	2,00,000
(5) Examination Reforms	1,25,000	10,000
(6) Expenditure on meetings of the Governing Body and Committees	3,50,000	2,50,000
(7) Honorarium to Controller of Examinations (full-time) not exceeding to Rs.8000/- per month	96,000	96,000
(8) Accreditation (NAAC) Fee	0	0
(9) Extension Activities	4,00,000	1,94,000
<b>Total</b>	<b>28,21,000</b>	<b>12,00,000</b>
<b>Grand Total</b>	<b>58.21.000</b>	<b>20,00,000</b>

The above budget proposal is placed before the Governing Council for consideration.

The Governing Council resolved to approve the budget estimates for UGC Grant for 2017-18.

Also resolved to nominate Dr. Joseph I. Injodey Executive Director, to the Finance Committee for a period of two years.





Item No. GC 2.2/7 . Other items

**International Conference on "Healthy Ageing & Mental Health"**

The Principal reported the conduct of an International Conference 'Dyuthi 2017' – 17<sup>th</sup> Edition on 4 to 6 January 2017 at Rajagiri Valley Campus, Kakkanad. The theme of the Conference is "Healthy Ageing & Mental Health." More than 250 delegates including participants from 17 countries will attend the Conference.

The Governing Council appreciated the initiatives taken by the organizers and extended full support to the function.

The meeting came to an end by 3.15 PM with a vote of thanks by the Principal



**Binoy Joseph Ph.D**  
**Principal & Ex Officio Secretary**



**Dr. Jose Cletus Plackal CMI**  
**Chairman**

Place : Kakkanadu, Kochi

Date : 21-12-2016