



RCSS
RAJAGIRI COLLEGE OF
SOCIAL SCIENCES
(AUTONOMOUS)

Rajagiri College of Social Sciences (Autonomous)

"College With Potential For Excellence"
(Affiliated to Mahatma Gandhi University)
NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A⁺ Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

05/03/2020

For the attention of all PG and UG students

Please read carefully the following guidelines regarding the code of conduct for students during the End Semester Examinations. Any violation of these guidelines will be treated seriously and appropriate disciplinary action will be initiated:

1. Candidates must bring HALL TICKET and INSTITUTION IDENTITY CARD on all days of the Examination and shall produce them for inspection by the Exam invigilators before entering Examination Hall.
2. There shall be three bells before the commencement of Examination:
 - ✓ First bell – 10 mts prior to the scheduled start of examination, indicating opening of Examination hall
 - ✓ Second bell – 5 mts after first bell, indicating entry to examination hall is closed
 - ✓ Third bell - 10 mts after first bell, indicating commencement of examination
3. First bell will ring 10 minutes prior to the scheduled starting time of the Examination indicating opening of the Examination hall. Candidates are required to occupy their designated seats in the examination hall within the next 5 minutes and utilize the next 10 minutes to receive the answer scripts and fill in the register number, subject code, question paper code etc., on the prescribed space provided on the facing sheet of the answer script.
4. Second bell will ring after 5 minutes of the first bell indicating the hall is closed for further entry.
5. Third bell after 10 minutes of the first bell will indicate the commencement of Examination.
6. Candidates who do not enter the Examination Hall before the second bell, may wait till the invigilators complete the distribution of the answer scripts and question papers to all the candidates who had already occupied their allotted seats.
7. Fourth bell will indicate 30 minutes from the commencement ESE.
8. Candidates will not be allowed to enter the Examination Hall after the fourth bell. (i.e. after 30 minutes of commencement of ESE)
9. Candidates will not be allowed to exit the Examination Hall before the completion of 'ONE HOUR' from the commencement of Examination.
10. Candidates are not allowed to leave the examination hall under any circumstance without making the final submission of answer scripts.



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11. Candidates must write their register number and name on the question paper provided to them.
12. Candidates are strictly prohibited from writing anything other than their name and register number or making any kind of scribbling on the question paper.
13. Candidates must carry with them all necessary exam stationery and calculators (if permitted). Sharing/exchange of exam stationery and calculators are not allowed.
14. Any attempt for academic dishonesty/malpractices during the examination by the candidate will invalidate respective exam and also make candidate ineligible to continue the Examination. The following are considered unacceptable examination behaviour: communicating with fellow students during exam, copying material from another student's answer script, allowing another student to copy, impersonation, possession or use of unauthorized notes, electronic gadgets, cellular phones or other materials. All other acts which directly or indirectly can help the candidate during the exams, borrowing or lending of materials and/or a behavior that defeats the intent of the exam will be construed as unacceptable examination behaviour. All acts of the above mentioned nature shall invite disciplinary actions as appropriate.
15. Ten minutes prior to the completion of the allotted time for the respective examination, a bell (fifth) will sound. On this bell all candidates must fasten the answer scripts and then continue writing the examination. Further, final long bell will sound indicating the close of the allotted time for the respective examination. On this bell all candidates should stop writing the examination and hand over the answer scripts to the invigilator before leaving the Examination Hall.
16. All candidates are required to adhere to any further instructions as may be given by the CoE, Asst. CoE and the appointed invigilators for the respective Examinations.



Controller of Examinations