



**RCSS**  
RAJAGIRI COLLEGE OF  
SOCIAL SCIENCES  
(AUTONOMOUS)

**Rajagiri College of Social Sciences (Autonomous)**

"College With Potential For Excellence"  
(Affiliated to Mahatma Gandhi University)  
NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A<sup>+</sup> Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

Year 2021-at A++ Grade with CGPA of 3.83 on 4 point scale

## Hostel Committee Meeting

**DATE: March, 03, 2022**

**TIME: 03.00 PM**

Venue: Zoom online platform

### AGENDA

Silent Prayer

1. Welcome Address – Dr. Binoy Joseph, Principal, RCSS & Chair,

2. A. Presentation By Hostel Wardens

- Total Accommodation strength
- Room Vacancy expected (2022-23)
- Allocation of rooms to new comers (2022-23)
- Available Facilities
- Other Requirements

B. Order of Presentation

- Assumption Hostel, Kalamassery- Fr.Shinto Joseph CMI
- Social Hostel- Fr.Angelo Baby CMI
- Mens Hostel, Kakkanad-Dr.Fr.Francis Sebastian CMI
- Niramala Hostel Annex (UG), Kalamassery-Sr.Bincy C C
- Niramala Hostel (PG), Kalamassery-Sr.Tessy Rose
- La-Providence Ladies Hostel, Kakkanad- Sr. Elizebath
- P.G Hostel, Kalamassery – Dr.Fr.Saju M D
- International Hostel, Kakkanad-Mr.Pramod U Korula

3. Discussion on Hostel rules and Other matters

4. Vote of Thanks ----- Fr.Shinto Joseph CMI, Convenor, Hostel Committee



## **Highlights of the Meeting**

The hostel committee meeting was hosted on 03<sup>rd</sup> March 2022 at 3.00 pm on an online platform. The meeting started with a silent prayer. Dr. Bindiya M Varghese, the Additional coordinator of IQAC explained the present scenario for conducting the meeting. It was shared that we have started admission procedures for all PG courses and are yet to start the admission process for UG programmes. Currently, we have 11 hostels including 4 International hostels, 3 ladies hostels and 2 PG and 2 UG hostels. Out of which 2 international hostels are rented at Kalamassery Campus. The meeting intended to have a develop an idea to create about the strength of the hostel, what are the vacancies that we are expected this year, how do we distribute the students among the hostels etc.

### **Agenda 1: Welcome**

Dr. Bindiya M Varghese, the Additional coordinator of IQAC explained the scenario for conducting the meeting. It was shared that we have started admission procedures for all PG courses and are yet to start the admission process for UG programmes. Currently we have 11 hostels including 2 international hostels. The meeting intended to create an idea about the strength of the hostel, what are the vacancy that we are expected this year, how do we distribute the students among the hostels etc.

Dr. Bindiya M Varghese, the additional coordinator of IQAC, welcomed the members to the committee in the absence of Dr. Binoy Joseph, Chair of the meeting.

### **Agenda 2: Presentation by Hostel Wardens**

A). Assumption Hostel, Kalamassery- Fr. Shinto Joseph CMI

- Total Accommodation strength – 169 beds
- Category of rooms – Single, Double rooms & Triple Rooms
- Current Strength – 156 beds
- Vacancy Expected for (2022-23)– 50-60 beds

Fr. Shinto Joseph shared that there were 16 final-year students and 10-20% of first and second-year students are also expected to shift to outside hostel. Altogether 50-60 beds are expected to be vacant this year (2022-23).



B). Social Hostel- Fr.Angelo Baby CMI

- Total Accommodation strength – 80 beds
- Category of rooms – Double rooms & Triple Rooms
- Current Strength – 74 beds
- Vacancy Expected for (2022-23)- 80 beds

Fr. Angelo Baby CMI shared that they are planning to take one more floor as rented and altogether 80 beds vacancy is expected. Introducing camera facility in between the corridor.

C). Mens Hostel, Kakkanad-Dr.Fr.Francis Sebastian CMI

- Total Accommodation strength - 253 beds (102 rooms)
- Category of rooms – Single Executive, Double Executive, Single Ordinary, Double ordinary and Triple Ordinary Rooms
- Current Strength – 162 beds
- Vacancy Expected for (2022-23)- 138 beds

D). International Hostel, Kakkanad- Mr.Pramod U Korula

- Total Accommodation strength - 20 beds (10 rooms)
- Current Strength – No students; 4 International students are staying at Staff Quarters
- Vacancy Expected for (2022-23)- 20 beds

E). La-Providence Ladies Hostel, Kakkanad- Sr. Elizebath

- Total Accommodation strength - 414 beds (247 rooms)
- Category of rooms – Single Executive, Double Executive, Single Ordinary, Double ordinary and Triple Ordinary Rooms
- Current Strength – 351 beds
- Vacancy Expected for (2022-23)- 161 beds

Total Capacity	414
Outgoing students	98
Remaining students for the year	253
Expected students from RCBS	195
Total Requirements for the coming year	448
Deficiency	34



It was shared that the remaining 253 students were MBA, MA(HRM), PGDM, RCMAS and Rajagiri B.Com ACCA students. Next year if one more PGDM batch may be introduced; and we are expecting that 50% of this batch may be female students. So we are expecting the requirements for 448 beds. So there is a deficiency of 34 beds. So in turn the La-Providence Ladies Hostel, Kakkanad cannot provide a hostel facility to the coming B.Com batch of Kalamassery Campus.

E). Nirmala Hostel (PG), Kalamassery-Sr.Tessy Rose

- Total Accommodation strength - 144 beds
- Category of rooms – 3 and 4 bedrooms
- Current Strength – 144 beds
- Vacancy Expected for (2022-23)– 53 beds and 3 beds allotted for “student sisters”

F). Nirmala Hostel Annex (UG), Kalamassery-Sr.Bincy C C

- Total Accommodation strength - 360 beds (120 rooms)
- Category of rooms – Double, triple and six shared rooms
- Current Strength – 360 beds
- Vacancy Expected for (2022-23)– 120 beds
- Deficiency – 50 beds

Sr.Bincy shared that last year 109 students were admitted to Nirmala Hostel Annex and 61 students were in La-Providence, kakkanad. So we are expecting approximately 170 students this year as hostellers. She suggested that it is good if we can implement a strategy for hostel admission of 1<sup>st</sup>-year students since Chartered Accountancy is a residential course and ACCA course needs extra classes and International faculty classes.

F). P.G Hostel, Kalamassery – Dr.Fr.Saju M D

- Total Accommodation strength – 42 beds (18 rooms)
- Category of rooms – Double, triple and shared rooms
- Current Strength – 30 beds
- Vacancy Expected for (2022-23)– 17 beds



### **Agenda 3: 3. Discussion on Hostel Rules and Other matters**

The committee discussed the hostel rules and made some modifications. The important points to be modified are

- Catholic students in the hostel are expected to attend the daily evening prayer and the holy mass without fail on Sundays and if possible on other days as well.
- Hostellers will not be permitted to remain in the hostel during college hours. Except in case of illness and with the prior permission of the warden, hostellers should not stay back in the hostel without attending the classes.
- All hostellers staying in the hostels must be in their respective rooms by 9.30 pm. However, hostellers using the library will be permitted to remain in the library during the working hours of the library.
- For Boys: No hosteller shall be permitted to stay out of the hostel after 8.30 PM unless it is with prior permission from the hostel warden.
- Perfect silence should be maintained in the hostel premises including rooms, bathrooms, dining halls, corridors, common areas etc. Every student of the hostel has the civic responsibility not to be a cause of inconvenience, annoyance or disturbance to others.
- Incoming /outgoing calls/listening to songs using mobile phones is strictly prohibited after 9.30 p.m.

Addition:

- The College Disciplinary provision will be applicable to any incidents that have happened in the hostel.
- Wearing a mask is mandatory for all. Everyone should wear a face mask as per the Government's instruction. Maintaining good personal hygiene practices and good civic practices such as avoiding spitting in public places and littering, especially the used face masks or tissues are essential. Cover mouth with tissue or inside of elbow while coughing /sneezing

### **Covid-19 quarantine Facility**

- It is important to immediately contact the hostel warden if there is any symptom such as fever, body pain or nausea

- Hostellers will not be permitted to remain in the hostel if he/she is affected by communicable diseases like Smallpox, COVID-19 etc. In case the disease is detected, parents will be notified immediately for them to take their ward for treatment or the students themselves find out the quarantine facility in such circumstances.

### **Plan of Action**

It was decided that the accommodation facility for the UG students of Kalamassery Campus has to be discussed internally to find out a better solution, especially for girls. For that IQAC has to comply by taking student projections so that it will be helpful for the next year's hostel facility.

Additional note regarding the prohibition of quarantine facilities for hostellers.

### **Agenda 4:- Vote of Thanks**

Fr.Shinto Joseph CMI, Convenor, Hostel Committee rendered gratitude to all the members.



RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

INTERNAL QUALITY ASSURANCE CELL (IQAC)


Hostel Committee

Date: Thursday, 03<sup>rd</sup> March 2022

Time:- 3.00 PM

Zoom Link:-

<https://us02web.zoom.us/j/86729415238?pwd=Q1V3RHRJNVBhQksxZDBCb1F5NytHQTo9>

Sl No	Name	Designation	
1.	Dr. Binoy Joseph	Principal	A
2.	Dr. Fr.Saju M.D. CMI	Associ.Director & Vice Principal, Coordinator-IQAC, Warden- Men's Hostel (Kalamassery)	Online
3.	Dr.Fr. Francis Sebastian CMI (Convenor)	Asst.Director, Warden, Men's Hostel (Kakkanad)	Online
4.	Dr.Fr. Shinto Joseph CMI (Convenor)	Asst.Director, Warden- Assumption Hostel & International Hostel (Kalamassery)	Online
5.	Fr.Angelo Baby CMI	Warden, Social Hostel (Kalamassery)	
6.	Fr.Reginold John CMI	Asst.Warden, Men's Hostel (Kakkanad)	Online
7.	Sr. Bincy C C	Warden, Nirmala Hostel Annex (UG) Kalamassery	Online
8.	Sr. Tessy Rose	Warden, Nirmala Hostel (PG) Kalamassery	Online
9.	Sr. Elizebath Edasserry	Warden, La-Providence Ladies Hostel (Kakkanad)	Online
10.	Mr. Pramodh U. Korula	Warden, International Hostel (Kakkanad)	Online
11.	Dr.Fr.Joseph M K	HoD, Dept. of Social Work	A



12.	Dr.Veeva Mathew	HoD, Dept. of Business Administration	Online
13.	Dr.Manoj Menon	HoD, Dept. of Personnel Management	Online
14.	Dr.Bindiya M Varghese	Additional Coordinator-IQAC, Dean, Dept. of Computer Science	Online
15.	Dr.Fr.Varghese K Varghese	Dean, Dept. of Psychology	A
16.	Dr.K X Joseph	Dean, Dept. of Commerce	<del>Joseph</del>
17.	Dr. A T Francis	HoD, Dept. of Library and Information Science	<del>Francis</del>
18.	Dr.Bennet Jose	Dept. of Statistics	Bennet

