

# **RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)**

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **DIVYANGJAN COMMITTEE MEETING**

**DATE: 3<sup>RD</sup> October 2020**

**TIME: 3.30 PM**

**ZOOM LINK: <https://zoom.us/j/92394458283?pwd=Mjh0VWFwFWNUI2NlRSNGhUSDlndW9adz09>**

**ZOOM ID: 923 9445 8283**

**PASSCODE: iqac**

#### **1. Welcome – Dr.Binoy Joseph, Principal & Chair, IQAC**

#### **2. Introduction to the PWD – Dr.Rajeev ,Convenor, Divyangjan Committee**

1. Accepted Terminologies to be used for Divyangjan

11. Nodal Department

111. Policies for the divyangjan –

- International - United Nations Convention On The Rights Of Persons With Disabilities 2006
- National - National Policy for Persons with Disabilities, 2006

IV. Laws relating to the Divyangjan

#### **3. UGC circulars relating to the Divyangjan & MG University order No 16669/AC A1/2/2019/AcA1 dt 06/07/2019 – Dr.Mary Venus Joseph**

1. Examination related

11. Scholarship related

#### **4. Information related to Divyangjan in the NAAC SSR for the period 2014-2019 - Dr.Ann Baby, NAAC Criterion champion**

- Teaching-learning –Braille , Scribes for examinations
- Special Skill development for differently abled students
- Mentoring of the differently abled students



Dr. Ann Baby, the NAAC Criterion Champion announced that the College has disabled-friendly, barrier free environment with the following facilities

1. Ramps and lifts for easy access to the classrooms in the 11 storey Carmel Block
2. Disabled – friendly Wash rooms
3. Signage including lights, display boards and sign posts
4. Assistive technology and facilities like screen reading software
5. Human Assistance – Scribe, Soft copies of reading material etc

#### **Agenda item No.5 . Rajagiri Divyangjan Policy**

Dr. Mary Venus Joseph mentioned about the draft Divyangjan Policy which was prepared for the college by Dr. Ann Baby. But the Policy need to be finalised and vetted by the College Administrative Council.

#### **Agenda item No.6. Updating of all the documents till date – minutes, reports etc**

- Dr. Ann Baby Asst. Professor, Dept of Computer Science is in charge for updating the documents of Divyangjan Committee. She requested few Committee members (Dr. Rajeev S.P., Prof. Varghese, & Prof. Neethu Mohanan) to assist her in this regard.

#### **Agenda item No.7. Institutional website Updation**

Dr. Mary Venus Joseph suggested that the institutional Website has to allot a space / link which will state all the facilities available for the Students with disabilities.

#### **Agenda item No.8. Plans for the Divyangjan for the year 2020-2021**

Following Actions to be undertaken based on the discussions and decisions arrived at the meeting

#### **Institutional level / College Management**

- *An Access Audit* to be undertaken - Need to assess the facilities provided for the students with learning disability. (Dr. Rajeev to assist and complete the task in October, 2020)
- The College to take a decision to follow a uniform pattern of addressing the divyangjan as- Persons with Disabilities / Persons with special needs / Persons Differently Abled
- Assess whether the accommodation facility is suitable for Students with Disability.

### **Placement Committee**

- Placement Coordinator to have a track of the placement status of the PWD graduated students from 2014 onwards .....( latest by 15<sup>th</sup>,October,2020).

### **Institutional website Committee**

Dr.Bindiya, the Website Administrator would attend to the following details on the website (15<sup>th</sup>,October,2020)

- A separate space / link has to be created in the College Website to announce that the College is a Disabled-friendly, barrier free environment with the available facilities
- FAQ regarding the facility for students with differently abled will be added

Dr.Ann Baby & Dr.Rajeev would render adequate assistance.

### **Divyangjan Committee**

- Finalise the Draft Divyangjan Policy – Team of three members ( Dr.Rajeev, dr.Ann Baby & Dr.Mary Venus Joseph ) would work on the and finalise it by 15<sup>th</sup>,October,2020 .There after the policy is to be vetted by the College Administrative Council.
- Dr.Ann Baby Asst. Professor, Dept of Computer Science would coordinate with Prof.Varghese,Prof.Neethu Devan & Dr.Rajeev) for updating the documents of Divyangjan Committee.( 15th,October,2020)

### **Agenda item no.8 Vote of thanks**

Vote of thanks was rendered by Dr. Rajeev S.P. Convenor, Divyangjan Committee.

*Mary Venus Joseph*



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Sl.No.	Name of the Member	Designation	Signature
1.	Dr.Binoy joseph	Principal	Absent
2.	Dr.Fr.Saju M.D.	Asso.Director & Vice principal	Absent
3.	Fr.Francis Manavalan	Asst.Director, Valley Campus	Online
4.	Dr.Mary Venus joseph	Coordinator, IQAC	<i>Handwritten signature</i>
5.	Dr.Bindiya M Varghese	Additional Coordinator, IQAC	<i>Handwritten signature</i>
6.	Dr.Rajeev S.P.	Representative-Social work Dept	<i>Handwritten signature</i>
7.	Dr.Ann Baby	Representative Computer Science	<i>Handwritten signature</i>
8.	Ms.Neetha Devan	Representative Library & information Science	<i>Handwritten signature</i>
9.	Mr.Noble Chacko	Representative Psychology	<i>Handwritten signature</i>
10.	Varghese Joy	Representative Commerce	<i>Handwritten signature</i>
11.	Fr.Reginald	Representative RSOM	
12.	Dr. Susan Mathew Mr. Vijesh	Representative libraries Valley Campus	Online
13.	Mr.Tony Jose	System administrator, Computer lab Hill Campus	Online
14.	Dr.Veeva Mathew / Mr.Renjith	Representative-Admissions Office	Absent
15.	Dr.Manoj Mathew / representative	Representative-Examinations Office	On line
16.	Herbit Gonsalvas	Representative Administration	<i>Handwritten signature</i>
17.	Mr.Johnson	Representative Accounts Office	Absent
18.	Fr.Shinto Mathew Joseph Dr.lizy P.J.	Representative -Hostels both the campuses	Absent



**RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)****INTERNAL QUALITY ASSURANCE CELL (IQAC)****DIVYANGJAN COMMITTEE**

<b>Sl.No.</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Role in the committee</b>
1.	Dr.Binoy joseph	Principal	Chair
2.	Dr.Fr.Saju M.D.	Asso.Director & Vice principal	Member
3.	Fr.Francis Sebastian	Asst.Director, Valley Campus	Member
4.	Dr.Mary Venus joseph	Coordinator, IQAC	Member
5.	Dr.Rajeev S.P.	Representative-Social work Dept	Convenor
6.	Dr.Ann Baby	Representative Computer Science	Member
7.	Ms.Neetha Devan	Representative Library & information Science	Member
8.	Mr.Noble Chacko	Representative Psychology	Member
9.	Mr.Varghese Joy	Representative Commerce	Member
10.	Fr.Reginald	Representative RSOM	Member
11.	Dr. Susan Mathew Mr. Vijesh	Representative libraries Valley Campus	Member
12.	Mr.Toni M J	System administrator, Computer lab Hill Campus	Member
13.	Dr.Veeva Mathew / Mr.Renjith	Representative-Admissions Office	Member
14.	Dr.Manoj Mathew / representative	Representative-Examinations Office	Member
15.	Mr.Herbit Gonsalvas	Representative Administration	Member
16.	Mr.Johnson	Representative Accounts Office	Member
17.	Fr.Shinto Joseph Dr.Sr.lizy P.J.	Representative –Hostels both the campuses	Member
18.	Mr.Salim Yusuf	Representative Placement Office	Member