

Agenda for BOS meeting on 06-04-2019 –
Social Work

1. Address by the Chairman
2. Introduction of new Members
3. Reporting of minutes of the last meeting
4. MSW syllabus revision 2019 – approval by MG University
5. Discontinuation of M.Phil programme – University direction.
6. Result analysis
7. Placement analysis
8. Panel of examiners – addition or deletion if any in the existing list
9. Consideration of NAAC criterion (copy attached)
10. Other items admitted by the Chair

Meeting of the Board of Studies in **Social Work** held at Rajagiri College of Social Sciences (Autonomous), Valley Campus, Kakkanad at 11.00 AM on 6th April 2019 (Saturday).

Members Present

01	Dr. Anish K.R.	Chairman	<i>[Signature]</i>
02	Dr. (Sr.) Lizy P.J.		Leave
03	Dr. (Fr.) Joseph M.K.		<i>[Signature]</i>
04	Dr. (Fr.) Saju M.D.		<i>[Signature]</i>
05	Dr. (Sr.) Suni Rose IP		<i>[Signature]</i>
06	Dr. Nycil Romis Thomas		<i>[Signature]</i>
07	Dr. Mary Venus Joseph		<i>[Signature]</i>
08	Ms. Meena Kuruvila		<i>[Signature]</i>
09	Mr. Sonykutty George		Leave
10	Dr. Joseph Sebastian		Leave
11	Dr. K Sekar		Leave
12	Dr. Raja Samuel		<i>[Signature]</i>
13	Dr. Surinder Jaswal		Leave
14	Dr. Reshma Bharadwaj		<i>[Signature]</i>

Minutes BOS- Social Work 6th April 2019

Minutes of the Board of Studies (BOS) in Social Work meeting held at 11.00 AM on 6th April 2019 (Saturday) at Rajagiri College of Social Sciences (Autonomous), Rajagiri Valley Campus, Kakkanad, Kochi.

Members present:

Dr Anish K.R.	Chairman
Dr. Lizy P. J.	Member
Dr. Mary Venus Joseph	-do-
Dr. Saju M. D.	-do-
Dr. Joseph M. K.	-do-
Dr. Sunirose IP	-do-
Dr. Nycil Romis Thomas	-do-
Dr Raja Samuel	-do-
Dr Reshma Bhardwaj	MGU Nominee
Ms. Meena Kuruvila	Member

Leave of Absence

Dr K Sekar	Member
Mr. Sonykutty George	-do-
Dr Joseph Sebastian	-do-

Agenda for discussion

Welcome

1. Introduction of new Members
2. Address by the Chairperson
3. Reporting of minutes of the last meeting - 17th November 2018
4. MSW syllabus revision 2019 – approval by the MG University
5. Discontinuation of M.Phil programme – University direction
6. BSW and PGDCSW Syllabus Revision
7. Updates on Admissions
8. Panel of examiners addition or deletion if any in the existing list
9. Consideration of NAAC criterion

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10. Other items admitted by the Chair

- a. DYUTI 2019 Updates
- b. DYUTI 2020

Dr. Anish K.R., Chairman BOS, chaired the BOS meeting held on 6th April 2019. Chairman, welcomed the members to the meeting

Agenda 1: Introduction of new Members: The chairperson introduced the new members of the BOS Dr Raja Samuel and Dr Reshma Bhardwaj (MGU Nominee). Further, the members of the Board introduced themselves.

Agenda 2: Address by the Chairperson

The chairperson Dr Anish KR briefed the board about the major achievements and activities of the academic year 2018-19. The major research projects active during the current academic year also was reported.

- UKIERI – UK India Educational Research Initiative funded by UGC- British Council in partnership with University of York Integrating social and health care for improved management of health conditions in India: International Social Work Paradigm- British Council and University Grants Commission
- Improving caregiver wellbeing through inclusion and social connectedness interventions- Funded by - Catholic Health Association of India, Nossal Institute for Global Health, School of Population and Global Health
- Health Services Evaluation Pilot: Promoting an improved patient experience in gynaecological cancer care through supportive care screening and intervention. Funded by Department of Social Work, University of Melbourne
- UGC- DAAD (German Academic Exchange Programme) in collaboration with Catholic University of Eichstatt, Germany (Intercultural Competence)
- Australia India Council Project of DFAT- Government of Australia- in collaboration with Queensland University of Technology (Health Social Work)

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Dr. Anish K.R. presented the minutes of the previous BOS meeting held on 17th November 2019 and the Board passed the minutes. He further reported the major achievements of the school of social work during the previous academic year.

Agenda 4: MSW syllabus revision 2019 – approval by the MG University

MSW Syllabus submitted to MGU University has been approved by Vide order No. 816/AC B 7/2019/MGU. Dated 01/03/2019. The syllabus would be active from the 2019-20 Academic Year.

A brief of the process of the syllabus revision was reported to the board. The process included

1. Collection, Analysis and use of feedback taken from students, Alumni, Teachers and Employers,
2. Review of existing curriculum by 14 International and National Social Work Educators and use of their expert feedback,
3. Curriculum Mapping of the MSW Curriculum with Universities in India, Australia, USA, Finland, UK, China, Singapore and Germany, and
4. Matching with the UGC Model Curriculum 2001 and Global Standards of Social Work Education, International Association of Schools of Social Work.

Agenda 5: Discontinuation of M.Phil programme – University direction

The Chairperson reported the discontinuation of the M Phil programme in Social Work with effect from 2019 Admissions as per order from the University.

The board observed it to be unfortunate and emphasized the need for continuing the same as there is no other M Phil programme in Social Work offered the whole state of Kerala. Dr Fr Saju reported that the Higher Education Council is rethinking on the same.

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Agenda 6: BSW and PGDCSW Syllabus Revision

The previous Board meeting held on 17th November suggested the revision of BSW and PGDCSW. As per the MGU orders the college has to submit the revised syllabus to MG University before August 31, 2019 for initiating the syllabus change in 2020.

- Coordinator of BSW Programme- Dr Nycil, suggested the revision to be effective from 2021 as the current syllabus has been active only for two years and shall be continued for one more year before the revision. Even a single batch of students haven't completed with the new syllabus. This shall facilitate an effective revision of the curriculum based on feedback from students, alumni, teachers, employers and parents
- The suggestion is presented before the Board for approval and considering the information shared the Board approved the suggestion to revise the syllabus to be effective from 2021 Admissions.

Syllabus Revision of Post Graduate Diploma in Clinical Social Work and Counselling Practice (PGDCSW)

– The programme was introduced in the year 2015 and the current curriculum is active for four batches of students

- Feedback was taken from students, alumni, employers and teachers
- The feedback suggests modifications in the content of the syllabus
- Overlapping of topics in some courses
- Specialization concept in the second semester shall be modified to a set of electives
- The practical component of the curriculum is sound and shall be strengthened to facilitate more employment opportunities for the students
- As many of the students start their own practice, the curriculum shall have content on entrepreneurship, logistics of initiating a counselling center etc.

The feedback on curriculum and decision for revision is presented before the board for approval. The Board discussed the feedback and approved the decision to revise the curriculum to be effective from 2020 Admissions.

Agenda 7. Updates on admissions.**The admission updates are as follows**

- Admission process started for BSW, MSW, PGDCSW
- MSW Application Deadline- 25 April 2019
- MSW Entrance, Group Discussion and Personal Interview – 27 April 2019
- BSW, PGDCSW – Application Closes on 25 May 2019

Agenda 8: Panel of examiners

A list of panel of examiners provided by the Asst. Controller of Examinations was presented before the Board for Approval. The Board approved the panel of internal and external examiners for the BSW, MSW and PGDCSW programmes.

Dr Fr Joseph suggested inclusion of more examiners to the panel. The board suggested the Asst. Controller of Examinations to add more external examiners to the panel.

Agenda 9: Considerations for NAAC Accreditation

Dr Mary Venus Joseph updated the progress with regard to NAAC reaccreditation process. The consolidation of documents for the same is in full swing.

Agenda 10: Other items admitted by the Chair**a) DYUTI 2019**

Dr Saju MD and Dr Sunirose reported the details of the successful conduct of DYUTI 2019. The conference was attended by 230 participants from various parts of the world, with 82 International delegates and paper presenters from 18 Universities and 16 countries.

DYUTI 2020 will be held in January 2020 with the theme "Migration and Social Work"

b) International Summer University in Social Work

The school of Social Work is hosting 10th International Summer University in Social Work (ISUSW) with the theme, "Social Care and Well Being of the vulnerable populations", from 2nd -

12th July 2019. The International Summer University in Social Work (ISUSW) is a two-week academic program that aims at enriching the professional experiences, knowledge and skills of participants from all over the world, organized by a consortium of eight University. 35 participants from Chinese University of Hong Kong, The Hebrew University of Jerusalem, Shandong University, China, University of British Columbia, Canada, Western Sydney University, University for applied sciences and arts Western Switzerland, UCLA Luskin School of Public Affairs, USA, Institute of Sports Science and Human Development and Laboratory Society Mobility and Environment (Lasme), Ouagal University PJKZ, have confirmed their participation in the Summer University.

- c) An International Summer School on "Social Entrepreneurship-A multidisciplinary journey immersed in rich Indian Heritage and culture" will be held from 15th to 28th July 2019 at Rajagiri Valley Campus, Kakkanad,.
- d) Reporting of Programmes
 - a. Dr Sunirose reported the conduct of Gender Audit at Thivaniyoor Panchayat by the Social Work Students
 - b. Various events for the Anganawadi Children Kunjattakilikal
 - c. Dr Saju MD, Workshop on Qualitative and Quantitative Research Methodology on 1-5 April 2019 as part of the UKIERI Project
 - d. Dr Anish KR, International Training on Health Social Work held on 12-13 and 15-16 for two batches of Medical Social Workers as part of the Australia India Council Project on Health Social Work
 - e. Dr Mary, International Collaborative course on Environmental Social Work would be commenced in the 2019-20 academic year in collaboration with University of Maryland, Baltimore.

e) Additional Programmes/ Symposiums

The members of the board suggested various programmes/activities to be considered for conduct during the 2019-20 academic year.

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- Disaster management
- Disability Studies
- Care of Elderly
- Peace and conflict studies

f) Proposed to conduct a training programme for teaching – learning process.

The chairman proposed vote of thanks and the meeting concluded at 1.00 pm.



Dr. Anish K.R.
Chairman