

RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

Third Meeting of the Academic Council

Date: March 14, 2015

Time: 10 am - 1 pm

Venue: Conference Hall, RBS, Kakkanad

AGENDA

Item No.	Item
	Remarks by the Chairman
3.1	Minutes of the meeting of Academic Council held on 25.10.2014 & discussion on items arising out of the minutes.
3.2	Approval of revised syllabi of existing programmes - Submissions from Boards of Studies 3.2.1 - Dept. of Social Work - BSW, PGDAHS to PGDCSW 3.2.2 - Dept. of Computer Science - MCA 3.2.3 - Dept. of Business Administration - MBA 3.2.4 - Dept. of Personnel Management - MHRM
3.3	Approval of syllabi of new programmes 3.3.1 - MPhil(SW) 3.3.2 - BCom 3.3.3 - Certificate programme in English
3.4	Items for reporting 3.4.1 - Signing of MoUs during DYUTI 2015 3.4.2 - Admission process - 2015 3.4.3 - Meeting with EDCIL, ICCR for getting foreign national students
	Any other item - with the consent of the chair.

RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

MINUTES OF THIRD ACADEMIC COUNCIL MEETING

Date: 14th March 2015

Time: 10 am - 1.00 pm

Venue: Conference Hall, RBS, Kakkanad

The third meeting of the Academic Council was held on 14th March 2015, from 10 am to 1.00 pm at Conference Hall in RBS, in the Valley campus of Rajagiri College of Social Sciences at Kakkanad.

The meeting began with a silent prayer.

Dr. Joseph Injodey, the Chairman, in his introductory remarks, expressed his gratitude to the government and M.G. University for the grant of autonomy. Dr. Antony Kariyil then briefly addressed the Council, stressing on pursuit of the college motto of learn, serve and excel.

After this, the Agenda was taken up for discussion.

AC 3.1 - To confirm the minutes of the first meeting of the Academic Council held on 25.10.2014 and to note the action taken

AC 3.1.1 The minutes of the previous meeting of the Council held on 25.10.2014 was read out by the Chairman. He also added that the M. G. University has shortlisted the college among the eight colleges recommended for the scheme of colleges with potential for excellence. It was resolved to approve the minutes of the previous meeting.

AC 3.2 - Approval of revised syllabi of existing programmes

Dr. Joseph Injodey gave a briefing on the syllabus revisions for 2015 admissions and invited Dr. Rosemary Varghese to explain Graduate Attributes. Dr. Rosemary explained the framework of Graduate Attributes, the different levels of assessment involved in it and the individual development plan for each student which help students to have an advantageous position in being employable and competent at international level. Dr. Injodey appreciated the dedicated work of the faculty members in redesigning the courses based on Graduate Attributes.

AC 3.2.1 Dr. Lizy P. J. presented the proposed changes in the BSW and PGDAHS programmes. She proposed a major revision for the BSW programme.

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The PGDAHS programme was proposed to have a major restructuring to Postgraduate Diploma in Clinical Social Work and Counselling Practice (PGDCSW).

AC 3.2.2 Dr. Bindhiya Varghese presented the proposed changes in the MCA programme, highlighting the inclusion of specializations for the students in the second year. Prof. Keith suggested linking the live projects of MCA programme with internships in industry for enhancing employability of students. Dr. Sam also suggested of using the national examinations for admission to MCA programme.

AC 3.2.3 Dr. Baby gave a briefing on the scheme change in the Library Science programmes. She reported that the BoS suggested changing the existing BLibISc and MLibISc programmes into an integrated two year MLibISc programme in 2016. At the end of first year, the students will be given a BLibISc certificate and lateral entry to MLibISc will also be promoted in the initial years. In the new programme, one month internship will also become part of the syllabus.

AC 3.2.4 Dr. Joji Alex presented the revisions proposed in the MBA programme.

AC 3.2.5 Dr. Anil Kumar presented the proposed changes in MHRM programme. Prof. Joychen asked about the measurement of GA to which Dr. Rosemary explained the five point scale of assessment at five levels which will go into each student file, but not in the university mark lists of students. He also asked about the weightages given for the different components of student assessment which was again clarified by Dr. Rosemary.

The Council resolved to approve the revised syllabi of the following programmes for 2015 admissions, taking into consideration the suggestions proposed in the Council meeting.

1. Bachelor of Social Work
2. Master of Computer Applications
3. Master of Business Administration
4. Master of Human Resource Management
5. Postgraduate Diploma in Clinical Social Work and Counselling Practice

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AC 3.3 - Approval of syllabi of New Programmes - MPhil (SW), B.Com, Certificate programme in English

Fr Saju M.D. presented the curriculum structure of the MPhil programme in Social Work. Mr. Mohan suggested sending the soft copy of the syllabus by email to the Council members for receiving concrete feedback.

It was resolved to start the M Phil in Social Work from the 2015-16 academic year. The Council also resolved to approve the syllabus of M Phil (SW), incorporating feedback from the Council members to be obtained through email.

AC 3.3.1 Dr Minimol and Dr Roshna presented the programme overview of B Com. Dr Mohan Varghese enquired about the purpose of initiating a B Com programme to which Dr. Joseph I. Injodey explained the considerations made and the process adopted in the selection of the new programmes. Prof. Keith Gomez appreciated and justified the relevance of starting a B Com programme. Dr Mohan suggested looking into the BCom programme structure of Sriram College. The Council suggested designing an innovative course suitable to the requirements of industry and commerce. Dr Mohan further suggested incorporating one paper on indigenous models of industrial and commerce activities with specific focus on case studies from the field. Prof. Keith suggested giving greater emphasis to e-commerce taking into consideration the present trends; he also suggested incorporating international financial laws in the syllabus.

It was resolved to approve the syllabus of B Com, incorporating the feedback from the Council members to be obtained through email.

AC 3.3.2 Prof. Angela presented the curriculum overview of Certificate and Diploma programme in English. Dr. Mohan proposed that the course could be offered in a flexi mode for the regular students of the college. Dr. Keith Gomez supported the proposal and added that the course could be made in tune with the English course of the regular degree students of the college. Dr. Rosemary clarified that the course could not offered to the regular students, as the course is proposed to be offered for foreign nationals, whose level of English is far below the English standards of our students. Prof. Keith further suggested exploring the possibilities of getting the course recognized by British Council and the college becoming an accredited Centre for English learning. Dr Mohan recommended exploring the possibility of developing the course as an exchange programme with English and Foreign Language University (EPLU).

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It was resolved to approve initiation of Certificate and Diploma programme in English. It was also resolved to explore collaborations with British Council and EFLU for the conduct of the courses in English.

AC 3.4 - Discussion on specific items: Signing of MoUs during DYUTI 2015, Admission process - 2015, Meeting with EdCIL and ICCR for getting foreign national students

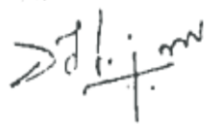
AC 3.4.1 Dr. Mary Venus Joseph briefed the Council on the activities of academic collaborations with International Universities. Dr. Sam suggested submitting a specific proposal to the MG University for permitting credit transfer for Rajagiri Students attending Courses at University of Maryland and other international Universities.

It was resolved to submit a specific proposal approved by the Council to the MG University for permitting credit transfer for Rajagiri Students attending Courses at University of Maryland and other international Universities.

AC 3.4.2 Dr Joseph I Injodey reported the schedule of the admission process for 2015-16 and added that the college will be bringing out the academic calendar starting from admission date to the graduation day. Dr. Antony Kariyil expressed concern regarding the letter received from government asking for 50 percent of seats to be filled by the Government and that it contradicts the decision made during the meeting held by government with the managements of MBA colleges. The Council observed that this decision of the government would forfeit the basic philosophy of autonomy.

AC 3.4.3 Dr Injodey informed the Council about interactions with EdCIL and ICCR for admitting foreign students to the academic programmes in the college. The college has been registered with the EdCIL gateway for admissions. Senior officials from Indian Council for Cultural Relations (ICCR) had visited the college and had agreed to send foreign students to the college this year itself.

The meeting concluded with the presentation of the brief of the minutes of the meeting.



Fr. Saju M. D.
Member Secretary



Joseph I. Injodey PhD
Chairman